

DATE 3/18/94Catherine Bellin  
TOWN CLERK, ACTON**SELECTMEN'S MEETING  
FEBRUARY 1, 1994**

The Board of Selectmen held their regular meeting on Tuesday, February 1, 1994 at 7:30 P.M. Present were F. Dore' Hunter, Anne Fanton, William Mullin, Nancy Tavernier, Norm Lake and Town Manager Johnson.  
{Representatives from cable were present}

**CITIZENS' CONCERNS**

None expressed

Chairman Hunter offered his condolences on behalf of the Board to the family of retired Firefighter William Soar.

Chairman Hunter announced the LWV Forum scheduled for Wednesday February 9, 7:30 P.M. on school/town budgets to educate the public on how budgets are prepared. Dore' noted school has begun their budget presentations. Dore' again asked for feedback on the budget process and read a prepared statement.

**PUBLIC HEARINGS AND APPOINTMENTS****TOWN MANAGER'S FY95 DETAILED BUDGET PRESENTATION**

Don discussed his budget which represents a .31% decrease from the FY94 B budget and includes fixed cost and maintenance of existing services. New growth could be up around \$500,000.

Bill Mullin noted that he had concerns with the expense side but was befuddled by the revenue side. Bill asked about Excise Tax numbers. Don said that we appeared to be 25% below last year based on collection figures. Bill asked about the percent of Real Estate Tax collections. John said we are currently at 96%. John further outlined capital and overlay reduction items that affect the budget.

Don discussed the need to replace the ladder truck. It was suggested that the truck be replaced immediately and leased for the first year, take the purchase to Town Meeting as an Article to bond at Town meeting. It was anticipated that it would be in the \$450,000 range.

Nancy Tavernier spoke about the format and felt the first page of the warrant gives costs and functions and was helpful.

Anne asked about using the \$130,000 gift to fund some part of COA center, and the funds to offset budget funding.

Bill and Dore' wanted the base to base put in writing as it would be easy to follow.

Nancy asked for a formatting change on Page 3 to have the same list starting with \$1, on new salaries, program, similar to last year. She felt that the Police cruisers should stay in the operating budget as it is essential to the operation.

Jan Edry asked about personnel director and the schools. Dore' explained that the school had not presented the most favorable proposal with respect to dollar savings. Janet Murphy commended the Town Manager on the direction the budget was taking and asked about possible pyramid approach to any override choices offered.

Dore' discussed that while he felt the Town side would not be seeking an override, he felt the local school would be going to ask for one.

Dore' asked for the Board's opinion about presenting an "A" budget at Town Meeting. Nancy felt that we should ask them to present the B budget or an "A" Contingent on successful override. Norm was concerned with presenting anything but a balanced Budget to Town Meeting. Norm wanted agreement regarding any monies above minimum mandate budget subject to override. It was the consensus of the board that the school needs to prepare a "B" budget for local schools. Dore' will let the Municipal Forum know the Board's feelings.

#### PRELIMINARY WARRANT ARTICLE DISCUSSION

Dore' updated the board on his meeting with the LHDC. They discussed his suggested changes and will most likely move forward with his changes.

There appears to be some outstanding capital items pending from the school that will need action.

Don Johnson will have a more complete listing of potential articles for the next meeting for board review.

#### CONSENT CALENDAR

ANNE FANTON - Moved to accept the Consent Calendar as submitted with the addition of the gift to the Civil Defense Agency. NANCY TAVERNIER - Second. UNANIMOUS VOTE.

#### SELECTMEN'S BUSINESS

OVERRIDE QUESTION - The Board again discussed the decision not to seek an override for the Town Budget this year at the annual election. The Board will send a letter to the Editor stating that we will not be seeking one.

SIGN REQUEST - Anne asked for the draft regulations for review.  
NANCY TAVERNIER - Moved to Approve the request for placement on  
the traffic island with removal immediately after the production.  
BILL MULLIN - Second. UNANIMOUS VOTE.

DESIGNATION OF MUNICIPAL FORUM FACILITATOR - NORM LAKE - Moved to  
designate the Municipal Forum Facilitator as a Special Employee.  
NANCY TAVERNIER - Second. UNANIMOUS VOTE.

SEWER ARTICLE LANGUAGE DISCUSSION - Anne mentioned language in  
the material that Nancy had researched and asked if the wording  
left the Board of Selectmen any option when no Federal or State  
funding was available, and did it bind us? Dore' felt legally  
no, but morally, it was debatable.

#### TOWN MANAGER'S CONCERNS

LADDER TRUCK - Don explained the proposal to enter into a one  
year lease which would have a clause that if we could not get  
approval at town Meeting for the funds to purchase it we would  
return it. The revenues from the "freeze" of last fall would be  
used to pay the lease of approximately \$55,000.000. NANCY  
TAVERNIER - Moved to approve the lease with the funding  
provisions mentioned. ANNE FANTON - Second. UNANIMOUS VOTE.  
Bill was concerned that the snorkel truck replacement would be  
addressed with this one piece. He encouraged the replacement of  
two pieces with this one piece. Chief Craig explained that he  
has been calling the manufactures of this type of vehicle and  
will try to accomplish the two for one if a piece of equipment is  
in stock and available to lease when he firms up the search.

#### EXECUTIVE SESSION

BILL MULLIN - Moved to go into executive Session for the  
purpose of discussing negotiations.

The Board adjourned at 10:30 P.M.

William C. Mullin  
Clerk  
3/15/94  
Date

Christine Joyce  
Recording Secty.  
cmjW11-(486)

JANUARY 28, 1994

TO: Board of Selectmen  
FROM: F. DORE' HUNTER, Chairman  
SUBJECT: SELECTMEN'S REPORT

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AGENDA

ROOM 204

FEBRUARY 1, 1994

I. CITIZEN'S CONCERNS

II. PUBLIC HEARINGS & APPOINTMENTS

1. 7:31 CHAIRMAN'S MINUTE
2. 7:45 TOWN MANAGER'S FY95 DETAILED BUDGET PRESENTATION

III. SELECTMEN'S BUSINESS

3. OVERRIDE QUESTIONS - Enclosed please find Chairman Hunter's Memo of January 25 as well as backup information regarding Override Options reviewed by the Board last Spring for discussion.
4. LOCAL SCHOOL BUDGET - Enclosed please find a memorandum from the Chairman concerning the Local School's Budget Presentation.
5. REQUEST TO PLACE SIGN ON TRAFFIC ISLAND- Enclosed please find a request from the Drama Club and staff comment for Board action.
6. DESIGNATION OF MUNICIPAL FORUM FACILITATOR AS SPECIAL EMPLOYEE - The Board needs to make this designation for purposes of the Conflict of Interest Laws.

IV. CONSENT AGENDA

7. KENNEDY ESTATES - STREET ACCEPTANCE - Enclosed please find the Notice of Public Hearing that requires Board signature. The formal Public hearing is scheduled for March 1, at 7:45 for Board action.
8. ONE DAY LIQUOR LICENSE - Enclosed please find a request from Chez Claude for a One Day Liquor license for Sunday, February 13 and Sunday, February 20th for Board action.

9. WETHERBEE STREET BRIDGE POSTING - Enclosed please find staff recommendation for a bridge posting to be voted by the Board.
10. VARNUM TUTTLE FUND REQUEST - Enclosed please find a request and staff comment for Board action.

V. TOWN MANAGER'S REPORT

11. LADDER TRUCK - The Town Manager will discuss this problem with the Board after the FY95 Budget Presentation and make a recommendation for resolution.

VI. EXECUTIVE SESSION

MEETINGS

- April 10, 1994 2-4 P.M. - Open House Senior Center

ADDITIONAL INFORMATION

Enclosed please find additional correspondence which is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete agenda.

Feb 16, 1994

ACHC - ADAMS STREET

March 1, 1994

Kennedy Lane - Street Acceptance  
Saab Class I review

March 15, 1994

Metropolitan Deli - Special Use Permit  
Common Vic

Costa Donuts - Special Use Permit  
Common Vic.

Possible discussion on the NARA/Bldg. Commissioner