

ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, 5 December 1988, 7:30 PM,
68 Windsor Avenue.

Attendance: Marlin Murdock, Joseph Mercurio, Barbara Yates,
Jean Schoch. Betty McManus, Ann Hosmer, Gail
Hembrough/ Acton Housing Authority.
Guests: Barbara Willson, Doli Atamian and Leah
Curtis.

1. Marlin Murdock, Chairman, called the Regular Meeting to order at 7:30 PM.
2. Betty McManus explained to the Board that Doli Atamian and Leah Curtis (Boxboro Housing Liaisons to the AHA) were present to give their report and recommendations on whether to form their own local housing authority or to regionalize with Acton. Leah and Doli updated the Members on the information they had gathered and their meeting with Art Kimber of EOCB and his recommendations.
Both Boxboro liaisons recommended that the Town of Boxboro apply for a Strategic Planning Grant which would enable a consultant to be hired to identify Boxboro's housing needs and to make formal recommendation on which course Boxboro should pursue. Joseph Mercurio moved that the Acton Housing Authority fund the hiring of a Consultant Firm OKM, to help Ms. Atamian and Ms. Curtis write the proposal for the grant. The monies would not exceed \$1200 and would be taken from the Authority's separate account known as "Planning and Development." Barbara Yates seconded the motion and all members approved of the expenditure.
3. Barbara Yates moved that the Minutes of September 27, 1988 be approved. Jean Schoch seconded the motion and all members approved. Joseph Mercurio moved that the Minutes of October 17, 1988 be approved. Jean Schoch seconded the motion and all members approved.
Joseph Mercurio moved that the Minutes of November 8, 1988 be approved. Jean Schoch seconded the motion and all members approved.
4. Barbara Yates moved that Voucher #61 in the amount of \$278,227.70 be approved. Joseph Mercurio seconded the motion and all members approved.

5.

MOTION: Joseph Mercurio moved that the proposed Operating Budget for State-aided Handicapped Housing, of the Acton Housing Authority, (Chapter 200/667/705/689/707), Program Number 689-1 for fiscal year ending 12/31/89, showing Total Operating Receipts of \$ 18480 and Total Operating Expenditures of \$ 18480, thereby requesting a subsidy of \$ -0- be submitted to the Executive Office of Communities and Development for its review and approval. Jean Schoch seconded the motion which, upon roll-call vote, was passed by a vote of 4 to 0.

MOTION: Joseph Mercurio moved that the proposed Operating Budget for State-aided RENTAL ASST Housing, of the Acton Housing Authority, (Chapter 200/667/705/689/707), Program Number 707 for fiscal year ending 12/31/89, showing Total Operating Receipts of \$ 26520 and Total Operating Expenditures of \$ 25936, thereby requesting a subsidy of \$ -0- be submitted to the Executive Office of Communities and Development for its review and approval. Jean Schoch seconded the motion which, upon roll-call vote, was passed by a vote of 4 to 0.



MOTION: Joseph Mercurio moved that the proposed Operating Budget for State-aided Family Housing, of the Acton Housing Authority, (Chapter 200/667/705/689/707), Program Number 705-C for fiscal year ending 12/31/89, showing Total Operating Receipts of \$ 50525 and Total Operating Expenditures of \$ 88320, thereby requesting a subsidy of \$ 37795 be submitted to the Executive Office of Communities and Development for its review and approval. Jean Schoch seconded the motion which, upon roll-call vote, was passed by a vote of 4 to 0.

MOTION: Joseph Mercurio moved that the proposed Operating Budget for State-aided FAMILY Housing, of the Acton Housing Authority, (Chapter 200/667/705/689/707), Program Number 705-1 for fiscal year ending 12/31/89, showing Total Operating Receipts of \$ 26100 and Total Operating Expenditures of \$ 42127, thereby requesting a subsidy of \$ 16027 be submitted to the Executive Office of Communities and Development for its review and approval. Jean Schoch seconded the motion which, upon roll-call vote, was passed by a vote of 4 to 0.

MOTION, Joseph Mercurio moved that the proposed Operating Budget for State-aided ELDERLY Housing, of the Acton Housing Authority, (Chapter 200/667/705/689/707), Program Number 667-C for fiscal year ending 12/31/89, showing Total Operating Receipts of \$ 166790 and Total Operating Expenditures of \$ 226741, thereby requesting a subsidy of \$ 59951 be submitted to the Executive Office of Communities and Development for its review and approval. Jean Schoch seconded the motion which, upon roll-call vote, was passed by a vote of 4 to 0.

6. Executive Director's Report:

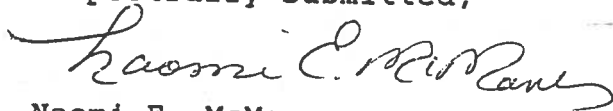
- A. Board reviewed the support letter which was sent to MHFA by the Authority regarding the North Acton Woods Development.
- B. Discussion followed on EOCD's Abandonement Program
- C. MMDT interest rate of 8.21% for November was noted.
- D. Marlin Murdock presented the Administrative Staff bonus checks and expressed the Board's appreciation of the work that they had accomplished.
- E. EOCD's letter to the Authority regarding tort claims for Housing Authorities was discussed.
- F. Tufts Commissioner Training dates were discussed and Board Members interested in attending should contact the Executive Director.
- G. EOCD's letter regarding the recapture of the 705-5 Grant was reviewed.
- H. EOCD's letter requesting the Executive Director to participate in the Task Force reviewing Condo acquisitions was noted.
- I. The Board was informed that the Executive Director has begun eviction proceeding of an elderly tenant at Sachem Way.
- J. DMH's letter giving a mental health consultant to the Authority on a monthly two hour basis was noted.
- K. Neville Gunis's letter regarding affordable housing developments was discussed.

7. Old Business

- A. RoseStone-The Authority's building is under construction and should be completed for purchase on March 1, 1989.

- B. McCarthy Village-The site work and heating problems have not been resolved. The Executive Director and the Architect will be meeting with the Authority's lawyer to discuss notifying the General contractor and the Bonding Company.
- C. The Board Members reviewed the Executive Director's contract for 1989. Joseph Mercurio moved that the Chairman be authorized to sign the contract. Barbara Yates seconded the motion and all members approved.
- D. Legal Counsel-The Board requested that Legal Counsel be asked to provide a detailed breakdown of time in project on all billing vouchers.
8. The Regular Meeting adjourned at 10 p.m.
9. The next scheduled meeting will be January 9, 1989.

Respectfully submitted,



Naomi E. McManus
Executive Director