

## ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, 27 September 1988, 7:30 p.m.,  
68 Windsor Avenue

Attendance: Joseph Mercurio, Jean Schoch, Barbara Yates, Marlin  
Murdock. Betty McManus, Ann Hosmer, Gail  
Hembrough/Acton Housing Authority.  
Guests: Steven Graham, John Massapica, Chip Agule.

1. Marlin Murdock, Chairman, called the meeting to order at 7:30 p.m.
2. The Minutes of the Regular Meeting, 29 August 1988, were approved.
3. Joseph Mercurio moved that voucher #59 in the amount of \$126,093.28 be approved. Barbara Yates seconded the motion and all members approved.
4. Executive Director's Report
  - A. EOCD has revised the pet policy for elderly housing and will conduct a workshop on October 14, 1988.
  - B. The Board discussed EOCD's memo regarding an increase in insurance loses.
  - C. DMH's request for proposals for SRO funding was noted.
  - D. Joseph Mercurio moved that the Data General Computer Service Contract be signed. Jean Schoch seconded the motion and all members approved.
  - E. The Board requested that the Director contact EOCD and express their concerns regarding Public Official's Liability Insurance.
  - F. The Metro West Commissioners meeting is scheduled on September 28, 1988. Joseph Mercurio requested that information that needed Board participation be made available on a timely basis.
  - G. Barbara Yates moved that the Executive Director be authorized to pay the Special Assessment at Meadowbrook Condominium of \$195.00 to cover the replacement of a boiler and to increase the reserve fund. Joseph Mercurio seconded the motion and all members approved.

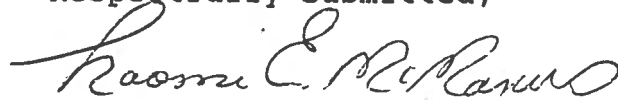
- H. A discussion followed regarding that the state had contacted the Authority and stated that the grant to construct an additional 12 family (6 duplexes) units at Sachem Way would need to be returned. An EOCD spokesman stated that due to the inability of the Authority to construct immediately that the funds needed to be recaptured. It was EOCD's suggestion that the third round of funding would be in the fall and that the Authority should submit a proposal.
- I. Barbara Yates moved that the Board approve the Section 8 Administrative Plan stating that new Federal Priorities and an Acton/Boxboro preference. Joseph Mercurio seconded the motion and all members approved.
- J. Barbara Yates moved that the Acton Housing Authority approve payment of \$3652.33 to Stamski & McNary for the engineering survey at spot grades at McCarthy Village. Joseph Mercurio seconded the motion and all members approved.
- K. The annual EOCD Fall Conference will be held November 16 and 17th.
- L. A discussion followed regarding the Authority's asking Hughes & MacCarthy to design the additional office space at Windsor Green. The sense of the Board was for EOCD to contact the Architect and discuss the matter.
- M. The appointment of the State Appointee was discussed. The Board requested that the Executive Director meet with Susan Butler and Barbara Willson. Joseph Mercurio stated he had contacted Anne Puzella and she had expressed an willingness to have her name recommended to the Governor.

## 5. Old Business

- A. RoseStone- Steve Graham, Chip Agule and John Massapica were in to discuss with the Board the current status of RoseStone. The Members were assured by Chip Agule and John Massapica, developers for RoseStone, that they intended to move forward on construction and complete the Authority's units by the end of February 1989. Steve Graham discussed with the Board that the Bank holding the construction loan has stated a willingness to set \$204,000 in an escrow account reserving monies for the completion of the Authority's units.
- B. McCarthy Village-The Executive Director discussed with the Members that EOCD intends to conduct a meeting in Boston with the General Contractor, the General Contractor's lawyer and all the involved parties to discuss the resolution of the heating and site problems.

- C. Barker's Pond-A discussion followed regarding L & S Builder's filling an appeal on the ZBA's Orders of Condition.
  - D. Great Hill-To date a final bank funding has not been signed for a construction loan.
6. New Business
- A. Joseph Mercurio moved that the Executive Director take \$2,000.00 from the Planning and Development fund and give it to the Acton Community Housing Corporation to help cover its administrative expenses. Barbara Yates seconded the motion and all members approved.
7. The Regular Meeting adjourned at 10:30 p.m.
8. The Next Regular Scheduled Meeting will be on October 17, 1988.

Respectfully submitted,



Naomi E. McManus  
Executive Director