

## ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, 13 June 1988, 7:30pm,  
68 Windsor Avenue.

Attendance: Marlin Murdock, Joseph Mercurio, Jean Schoch,  
Barbara Yates. Betty McManus, Ann Hosmer, Gail  
Hembrough/Housing Authority.

Guests: Steven Graham and Mark Gallagher, Developers.

1. Marlin Murdock, Chairman, called the Regular Meeting to order at 7:30pm.
2. Joseph Mercurio moved that the Minutes of the Annual Meeting of May 2, 1988 be approved. Jean Schoch seconded the motion and all members approved.
3. Joseph Mercurio moved that the Minutes of the Regular Meeting of May 2, 1988 be approved. Jean Schoch seconded the motion and all members approved.
4. Barbara Yates moved that the Minutes of the Regular Meeting of May 23, 1988 be approved with the following corrections. (1) adjournment at 10:00pm, (2) The Certificates of the Chapter 707 Program be reduced from 38 to 37. Joseph Mercurio seconded the motion and all members approved.
5. Barbara Yates moved that voucher #55 for \$121,673.41 be approved. Joseph Mercurio seconded the motion and all members approved.
6. Joseph Mercurio moved that voucher #56 for \$173,731.07 be approved. Jean Schoch seconded the motion and all members approved.
7. Executive Directors Report
  - A. The Board reviewed the Single Parent Information packet developed by Doli Atamian. The Board was duly impressed and extended their appreciation for the time and effort in accomplishing the task.
  - B. Discussion followed regarding the dismissal of the Assistant Custodian from the Authority's Maintenance Staff.

- C. The Board reviewed the letter sent by the Pillar House Condominium Association regarding the concerns of the families living in the units owned by the Authority.
  - D. The consolidation of the 5 Emergency Access and 2 DPW Certificates into the Authority's ACC Chapter 707 program was noted.
  - E. The Board reviewed the Authority's HUD Application requesting 25 additional certificates.
  - F. The Chairman's letter of support regarding the Acton Community Housing Corporation's application for a Strategic Planning Grant was noted.
  - G. Gail Hembrough reviewed with the Board the proposed regulations regarding the Eligibility in State Aided Housing Programs.
  - H. The Executive Director is compiling information regarding Public Officials Liability Insurance. A final report will be made at the next Regular Meeting.
  - I. The Board was informed that the State Auditors were the low bidder for the Single Audit of the Authority's Programs. Their proposal was \$1400.00
  - J. Discussion followed regarding the Authority's purchase of a condominium at Crestfield Condominiums. Based on the asking price and the condition of the unit the Director was instructed to notify the owner that the Authority would not purchase the unit.
  - K. The MMDT interest rate for April was 6.53%.
8. Marlin Murdock introduced Steve Graham and Mark Gallagher, Developers of a proposed development located in North Acton.
- A. Steve Graham presented an overview of the proposed project consisting of 129 single family homes and 118 multifamily units on 70 acres.
  - B. Mark Gallagher reviewed the location of the buildings on the site and the phasing of the project.
  - C. Steve Graham asked the members to evaluate the Authority's housing needs and identify what the Authority would like from their development.
  - D. The Board requested the Executive Director prepare her recommendations for the next Regular Meeting of June 20, 1988.

9. The Regular Meeting adjourned at 9:05pm.
10. The next Regular Meeting is scheduled for June 20, 1988 at 7:30pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Naomi E. McManus".

Naomi E. McManus  
Executive Director