

## ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, May 23, 1988, 7:30 pm, 68 Windsor Avenue.

Attendance: Marlin Murdock, Barbara Yates, Joseph Mercurio Jean Schoch. Naomi McManus, Ann Hosmer, Gail Hembrough/ Acton Housing Authority. John Hughes, Hughes & MacCarthy Architect for McCarthy Village.

1. Marlin Murdock, Chairman, called the Regular Meeting to order at 7:30pm.
2. John Hughes of Hughes & MacCarthy updated the Board on the current status of McCarthy Village. John reviewed the history of heating problems, site problems, and the remaining unfinished items on the punch list. The Board was informed that to date the "As Built" drawings have not been provided by the Developer as well as the Warrenty Items.
  - A. After reviewing the Executive Director's letter to the General Contractor informing him that he must contact us within seven days and within thirty days complete all unfinished work, Barbara Yates moved that the Board Membees of the Acton Housing Authority approve the Executive Director's letter of May 13, 1988 to Pasquale Guarracino. Joseph Mercurio seconded the motion and all members approved.
  - B. John Hughes requested the Board to consider a fee for extra services effective May 20th, for his firm and his consultants. After a lengthy discussion Barbara Yates moved that the Acton Housing Authority approve that all services after May 20, 1988 be considered fee for extra services and send a letter to EOCD informing them of that vote. Jean Schoch seconded the motion and all members approved.
3. Minutes of the Annual Meeting of May 2, 1988 were deferred.
4. Minutes of the Regular Meeting of May 2, 1988 were deferred.
5. Approval of Voucher #55 was deferred.
6. Executive Director's Report was deferred.

7. The Board of Directors deferred on approving the Pet Policy until the next Regular Meeting.
8. The Board deferred approving Public Official Liability Insurance until the next Regular Meeting.
9. Barbara Yates moved to authorize Marlin Murdock, Chairman, to sign the Purchase and Sales Agreements for the four units at Great Road Condominiums. Jean Schoch seconded the motion and all members approved.
10. Joseph Mercurio moved that the Acton Housing Authority Chapter 707 Certificates numbering 38 be reduced to 37 effective January 1, 1987. Jean Schoch seconded the motion and all members approved.
11. Joseph Mercurio moved that the Acton Housing Authority submit the revised Administrative Plan stating the new HUD preferences and that the Acton Housing Authority will give a preference to eligible applicants living or working in the Acton/Boxboro area. Jean Schoch seconded the motion and all members approved.
12. Barbara Yates moved that the Special Assessment requested by Colonial Pines of \$760.19 per unit be approved. Joseph Mercurio seconded the motion and all members approved.
13. The Regular Meeting was adjourned at 10:00pm.
14. The next Regular Meeting will be held on June 6, 1988 at 7:30pm.

Respectfully Submitted,



Naomi E. McManus  
Executive Director