

ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, 21,December 1987,7:30 pm, 68 Windsor Avenue

Attendance: Marlin Murdock, Joseph Mercurio, Barbara Yates, Jean Schoch.
Naomi McManus, Ann Hosmer, Gail Hembrough/AHA.

Absent: James Sargent

1. Marlin Murdock,Chairman, called the Regular Meeting to order at 7:30pm.
2. Joseph Mercurio moved that the minutes of the Regular Meeting of November 23,1987, be approved. Jean Schoch seconded the motion and all members approved.
3. Jean Schoch moved to approve voucher #48 in the amount of \$311,940.29. Joseph Mercurio seconded the motion and all members voted to approve.
4. Executive Director's Report
 - A. Discussion about the Memorial Ceremony to be held at Eliot House in memory of Joe Dowd. The Board agreed that a plaque be placed in the house stating," In memory of Joe Dowd in appreciation of his personal dedication and commitment to the goal of providing housing for the emotionally handicapped ". The ceremony will be held January 27,1988 at 2:00pm at Eliot House.
 - B. Jean Schoch moved that Marlin Murdock be authorized to sign the letter of intent forpurchasing a single user computer for the Authority through Management Computer Services Inc. Joseph Mercurio seconded the motion and all members approved.
 - C. Discussion followed regarding the proposed Sweeny Development to be built in Stow with access provided by Acton roads. It was the sense of the Board to take no action.
 - D. The Board reviewed EOCD's memo regarding Political Activity for Housing Authority Members.
 - E. Armand Dufresne's letter regarding Great Hill Village development was discussed. The Developer has filed for a Comprehensive Permit. Application was made December 17,1987. The ZBA Hearing will be held in mid-January.
 - F. EOCD's proposed regulations for Innovating Housing Programs were noted.
 - G. Barbara Yates moved that the Executive Director forward the final payment due on the Special Assesment at Parker Village Condominium

Association. She further stated that a letter be sent informing the Trustees that the Authority recognizes the business of the Trustees and that providing a cost breakdown of the special assessment may not be a top priority for them but that we are again requesting that they forward this information to us at their earliest convenience as we need it for our files. Joseph Mercurio seconded the motion and the Chairman called for a rollcall vote.

| | AYES | NAYS |
|-----------------|------|------|
| Marlin Murdock | aye | |
| Joseph Mercurio | aye | |
| Barbara Yates | aye | |
| Jean Schoch | | nay |

- H. Doug Halley's (health director) letter to the unit owners at Parker Village Condominiums was discussed. This letter was sent to each owner to advise them of possible legal action if they have failed to submit a solution to resolve the illegal septage pipe and tank on Parker Village's property. The Executive Director will contact Mr. Halley directly to find out if the Trustees have begun to address his concerns.

5. Old Business

- A. Joseph Mercurio moved that the Chairman be authorized to sign the Certificate of Completion for Eliot House. Barbara Yates seconded the motion and all members approved.
- B. Discussion followed regarding the Board's need to revote their approval of the Annual Operating Budgets for 667-1, 667-2, 705-1, 705-2, . The Executive Director explained that EOCD and the Authority's Fee Accountant had revised the Annual Operating Budget to reflect the total Maintenance Salary increases as mandated by Labor and Industries. Originally a portion of the increase was going to have to be covered by the Operating Reserve Accounts for each project. EOCD has now stated they will authorize a one time exemption to the non-utility cap in the maintenance line item of the budgets to cover the increases.

MOTION: Joseph Mercurio moved that the proposed Operating Budget for State-aided ELDERLY Housing, of the ACTON Housing Authority, (Chapter 200/667/705/689/707), Program Number 667-1 for fiscal year ending 12/31/88, showing Total Operating Receipts of \$ 117600 and Total Operating Expenditures of \$ 172706, thereby requesting a subsidy of \$ 55106 be submitted to the Executive Office of Communities and Development for its review and approval. Barbara Yates seconded the motion which, upon roll-call vote, was passed by a vote of 4 to -0-.

MOTION: Joseph Mercurio moved that the proposed Operating Budget for State-aided Elderly Housing, of the ACTON Housing Authority, (Chapter 200/667/705/689/707), Program Number 667-2 for fiscal year ending 12/31/88, showing Total Operating Receipts of \$ 38055 and Total Operating Expenditures of \$ 45865, thereby requesting a subsidy of \$ 7810 be submitted to the Executive Office of Communities and Development for its review and approval. Barbara Yates seconded the motion which, upon roll-call vote, was passed by a vote of 4 to -0-.

MOTION: Joseph Mercurio moved that the proposed Operating Budget for State-aided FAMILY Housing, of the ACTON Housing Authority, (Chapter 200/667/705/689/707), Program Number 705-1 for fiscal year ending 12/31/88, showing Total Operating Receipts of \$ 27665 and Total Operating Expenditures of \$ 26090, thereby requesting a subsidy of \$ -0- be submitted to the Executive Office of Communities and Development for its review and approval. Barbara Yates seconded the motion which, upon roll-call vote, was passed by a vote of 4 to -0-.

MOTION: Joseph Mercurio moved that the proposed Operating Budget for State-aided FAMILY Housing, of the ACTON Housing Authority, (Chapter 200/667/705/689/707), Program Number 705-2 for fiscal year ending 12/31/88, showing Total Operating Receipts of \$ 13040 and Total Operating Expenditures of \$ 34647, thereby requesting a subsidy of \$ 20707 be submitted to the Executive Office of Communities and Development for its review and approval. Barbara Yates seconded the motion which, upon roll-call vote, was passed by a vote of 4 to -0-.

Barbara Yates seconded the motion and all members approved.

- C. Joseph Mercurio moved that the 705-3 ACC be increased from \$936,000 to \$1,185,000. Barbara Yates seconded the motion and all members approved.

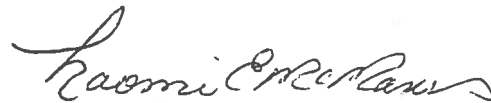
6. New Business

- A. Marlin Murdock appointed Barbara Yates, Treasurer, to fill out James Sargent's term of office.
- B. Barbara Yates discussed with the Board her intention to have a Tea for Jim and Marion Sargent on January 10, 1988 at 2:00pm in her home. Barbara will discuss the final details at the next Regular Meeting.

7. The Regular Meeting adjourned at 9:10pm.

8. The next Regular Meeting will be held on January 4, 1988 at 7:30pm.

Respectfully Submitted,



Naomi E. McManus
Executive Director