

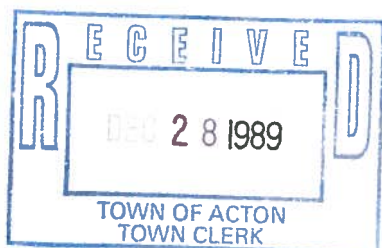
Minutes of the Regular Meeting, 27 November 1989, 7:30pm  
68 Windsor Avenue, Acton, MA.

Attendance: Marlin Murdock, Jean Schoch, Joseph Mercurio  
Barbara Yates, Barbara Willson, Naomi McManus  
Ann Hosmer, Gail Hembrough/Acton Housing Authority.

1. Marlin Murdock, Chairman, called the meeting to order at 7:30 pm.
2. Approval of Minutes of November 6, 1989 was deferred.
3. The Board reviewed the history of John Hughes' request for payment for extra services. After a lengthy discussion the sense of those present was that John Hughes issues were with EOCD and not with this Authority. The Board feels that it is EOCD's opinion that John Hughes has not provided sufficient documentation to warrant reimbursement for payment for extra services to the first year of occupancy.

It was the sense of the Board that Marlin Murdock send a letter to John Hughes stating that the Authority had reviewed his request for payment for extra services. Based on the Contract for Architectural Services, the Authority is unable to make payments without EOCD's authorization.

4. Marlin Murdock will send a letter to John Hughes informing him of the Boards position.
5. The EXecutive Director requested that the Board vote to write off the bad debt of \$521.08 of a previous handicapped tenant. Joseph Mercurio moved that the Executive Director inform the Authority's Fee Accountant that the Board has voted that the debt is uncollectable. Jean Schoch seconded the motion & all members approved.
6. The Executive Director informed the Board that due to a communication problem among the Maintenance Staff, the Authority's part-time custodian was not available for snow removal on Thanksgiving Day. Charlie Landry's son, John, worked two hours assisting his father.. Jean Schoch moved that the Director be authorized to make payment to John Landry of \$20.00 for his snow shoveling assistance. Barbara Yates seconded the motion and all members voted to approve the expenditure.
7. The Regular Meeting adjourned at 9:00pm.
8. The next Regular Meeting will be held on December 18, 1989 at 7:30pm at 68 Windsor Avenue.



Respectfully Submitted,

*Naomi E. McManus*  
Naomi E. McManus  
Executive Director