

ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, November 5, 1990, 7:30pm, 68 Windsor Avenue, Acton, Ma.

Attendance: Jean Schoch, Joseph Mercurio, Barbara Yates, Barbara Willson. Betty McManus, Ann Hosmer, Gail Hembrough/Acton Housing Authority.

Absent: Marlin Murdock

1. Jean Schoch, Vice Chairman, called the Regular Meeting to order at 7:30 pm.

2. Barbara Willson moved that the Minutes of the Regular Meeting of 10/1/90 be approved. Joseph Mercurio seconded the motion and all Members voted to approve.

3. Joseph Mercurio moved to accept the Minutes of the Regular Meeting of 10/15/90. Barbara Willson seconded the motion and all Members voted to approve.

4. Joseph Mercurio moved that Voucher # 83 in the amount of \$437,497.31 be approved as submitted. Barbara Yates seconded the motion and all members approved.

5. Executive Director's Report

A. Board reviewed and signed off on EOCD's memo of compliance for all State Regulations.

B. Discussion of NAHRO's network survey followed with all members agreeing to provide NAHRO with the requested information.

C. Board discussed the McCarthy Village's Safety Evening

D. An elderly Acton resident's complaint regarding the procedure that the Developer currently follows in the selection of applicants for the affordable units at Audubon Hill was discussed.

E. MMDT's October 7.81% rate was noted.

F. EOCD's SRO Preservation Plan was noted.

G. EOCD's News Letter was reviewed.

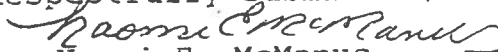
H. Selectmen's memo regarding Staff recognition for distinguished service was noted.

- I. The Executive Director has authorized the rug replacement in a Unit owned by the Authority at Parker Village. The unit is being refurbished for another tenant. The previous tenant had lived in the unit for six years.

6. Old Business

- A. The formal NOTICE TO PROCEED for the repainting of Mccarthy Village and remedial repairs/increase office space at Windsor Green will be given at the first job Meeting on 11/7/90.
- B. Windsor Green's septic pump repairs were discussed. Barbara Willson moved Change Order #1 in the amount of \$1100.00 be approved. Joseph Mercurio seconded the motion and all members approved. Joseph Mercurio moved that the Executive Director be authorized to sign the Substantial Completion paperwork for the Authority. Barbara Yates seconded the motion and all members voted to approve.
- C. Barbara Yates moved that the Authority vote to sign the contract for drainage repair work at Mccarthy Village with Northwest Construction in the amount of \$ 9,270. Joseph Mercurio seconded the motion and all members voted to approve.
- D. The Board reviewed the Authority's 1986 Housing Goals and felt that the Authority was on target with the Five Year Plan. It was the sense of the members that further review would be done when the budget problems of the State are finally resolved.
- E. HUD's letter denying additional Section 8 Certificates to the Authority was noted.
- F. Board reviewed the Executive Director's letter of withdrawal for the 705 funding for a transitional House.
- G. Board approved the Parent Aide proposal as written and authorized the Director to go out to Bid.
- #### 7. New Business
- A. The Historical Society has contacted the Authority requesting that the Authority review the Zoning Article which will be presented by the Commission at the Special Town Meeting in November.
- B. The Board discussed the Towns' plans for a Christmas party and agreed not to attend this year.
8. The Regular Meeting adjourned at 9:00pm
9. Next Regular Meeting is scheduled for December 17, 1990.

Respectfully submitted,


Naomi E. McManus
Executive Director