



ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, March 4, 1991, 7:30 pm, 65 Windsor Avenue, Acton, Ma.

Attendance: Marlin Murdock, Joseph Mercurio, Jean Schoch, Barbara Yates, Barbara Willson, Naomi McManus, Ann Hosmer, Gail Hembrough/Acton Housing Authority.

1. Marlin Murdock, Chairman, called the Regular Meeting to order at 7:30 pm.

2. The approval of the Minutes of the Regular Meeting, February 4, 1991 was deferred.

3. Joseph Mercurio moved that voucher # 87 in the amount of \$ 123,480.00 be approved. Barbara Willson seconded the motion and all members voted to approve.

4. Executive Director's Report

A. Board was informed that the current 707 Tenant Selection Regulations are illegal as determined by the Massachusetts courts.

B. An update of Yankee Village's Special Meeting held February 20th was given.

C. The rewiring and installation of the alarm system by B&J Alarm Co. has been completed.

D. Board concurred with the recommendation of the Executive Director that the families living at McCarthy Village are responsible for the purchase/installation of fire extinguishes. The Authority is responsible for smoke detectors.

E. Board Members were asked to notify the Executive Director of the dates that they will be able attend the NAHRO's Commissioners Training sessions.

F. Board informed that the Authority must comply with the Federal regulations for " 504 " handicapped accessibility. The LHA's of Acton, Maynard, Concord, Wayland, Hudson and Clinton have entered into a contract with OKM Consultants to assist the Authority in writing a compliance program.

✓G. Barbara Willson moved that based on the recommendation of the Executive Director that the New England Appliance firm be hired to do preventative maintenance on the stoves at Windsor Green. Joseph Mercurio seconded the motion and all members voted to approve.

H. Discussion followed regarding the ongoing problems one of the Authority's tenants has with a mental health client. The Executive Director has written the Trustees of the complex, the parents of the individual and the mental health agency informing of the problems.

I. Board deferred voting to request a waiver from EOCD to moving 1bd. 707 Certificate Holders to 667 projects. The Executive Director informed the members that the current 707 Certificate Holders are better housed in scattered sites.

J. The Authority's Single Audit is currently being conducted by the State Auditors.

K. The Board reviewed the Massachusetts Health Care Proxy.

L. Discussion followed regarding the future possibility of closing the Section 8 Waiting List to all 2 and 3 bedroom applicants. Board vote deferred until next meeting.

✓ M. Barbara Yates moved that based on the proposals of septic companies received that the Board vote to contract with E.A. Comeau for a period of three years. Jean Schoch seconded the motion and all members voted to approve.

4. Old Business

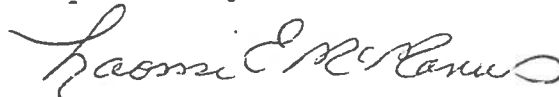
✓ A. Joseph Mercurio moved that the Executive Director be authorized to sign the Closeout papers for the Septic Repairs at Windsor Green and that the Executive Director request permission from EOCD to make the Final Payment in the amount of \$2475. Barbara Willson seconded the motion and all members voted to approve.

✓ B. Barbara Willson moved that the Change Orders for the Modernization and office expansion in the amount of \$3775.61 be approved. Joseph Mercurio seconded the motion and all members voted to approve.

5. Next Regular Meeting of the Board will be held March 18, 1991.

6. The Regular Meeting adjourned at 9 pm.

Respectfully submitted,



Naomi E. McManus
Executive Director