

ACTON HOUSING AUTHORITY

Minutes of Regular Meeting, 19 September 1983, 68 Windsor Avenue, 7:30 P.M.

Attendance: Joseph Mercurio, Marianne Maguire, Betty McManus, Ralph Peek
(late, arrived at 8:15 P.M.)/Acton Housing Authority

Absent: James Sargent, Marlin Murdock

1. Ralph Peek, Chairman, called the Regular Meeting to order at 8:15 P.M. Meeting was delayed forty-five minutes due to lack of a quorum.
2. Minutes of September 7, 1983 Regular Meeting approved with the following corrections:
 - A. New Business. F. Marlin Murdock advised the Board that he will be unable to attend any Monday night Board Meetings for the next twelve weeks.
3. Executive Session Minutes were not approved due to an omission. They will be re-typed for the Board's review and approval at the next Regular meeting.
4. Joseph Mercurio motioned that the Board move into Executive Session for the purpose of discussing land acquisition. Marianne Maguire seconded the motion. Ralph Peek, Chairman, announced that the Regular Meeting would reconvene after the Executive Session. The Chairman called for a roll call vote:

AYES

NAYES

Joseph Mercurio
Marianne Maguire
Ralph Peek

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Absent: James Sargent, Marlin Murdock
Regular Meeting reconvened at 9:40 P.M.

5. Executive Director's Report.
 - A. Director met with the Tenant's Organization on September 12, 1983. The tenants requested that the Authority review the possibility of installing a speed bump at the beginning of the circular drive at Windsor Green. Discussion followed as to the safety factors and possible injuries which might be incurred by an elderly resident if they were to trip over the speed bump. The Boy Scouts have asked if a boy could do a Community Service Badge by designing safety signs to discourage speeding by visitors and residents of Windsor Green.
 - B. The spot paving of Windsor Green has been completed.

- C. Board reviewed letter from State Street Bank informing the Authority of the Investment Services available.
- D. The water damage to the ceiling of a Condo unit owned by the Authority was discussed. The Director has spoken to the owner of the unit directly above the damage and has been assured that the repairs will be done and paid by her.
- E. Board reviewed press article of a local newspaper regarding the proposed complex.
- F. Windsor Green has been wired completely for Cable TV.
- G. Board informed of a possible eviction of a 707 subsidized tenant residing in Boxboro. The Executive Director will be meeting with the family and owners of the apartment to discuss the matter.
- H. The Board was informed that a renter of a Condo unit, owned by the Authority, has violated the lease agreement and has installed a water bed in the unit. A letter has been sent informing the tenant that if the water bed is not removed by 9/27/83, the Authority will start eviction proceedings. The Executive Director has informed the Authority's lawyer of the matter.
- I. Board reviewed informational letter sent out by the Trustees of Colonial Pines.
- J. Middlesex Retirement Board has requested nomination papers be submitted for the vacant Director's position.
- K. Annual Meeting of Minuteman Home Care Corporation was discussed.

5. Old Business

- A. Board reviewed the results of the survey on the McCarthy site and found a minor degree of wetland and a minimal grade increase difference than was originally thought. Possible repositioning of the buildings would deal with these minor changes. The Board, Architect, and EOCD will continue to investigate improving the access road.
- B. Mass-Save Report on the six Condo units was discussed. A limited amount of information was collected as a full report needs to be conducted on the entire complex.
- C. Executive Director has again written to Representative Loring and Senator Atkins to encourage their support for the State's Housing Bill #S-2034.

- D. Resolution to increase the Annual Contributions Contract for the 705-1 Program was tabled until the Board has time to review the Contract.
6. Regular Meeting adjourned at 10:20 PM.
7. Next Regular Meeting is scheduled for October 3, 1983 at 7:30 PM.

Respectfully submitted,



Naomi E. McManus
Executive Director