

ACTON HOUSING AUTHORITY

Minutes of Special Meeting, 7:00 P.M., 28 February 1983, 68 Windsor Avenue

Attendance: Joseph Mercurio, Ralph Peek, James Sargent, Betty McManus,
Anne Puzella/ Acton Housing Authority
Leah Nazarian, Mildred Brady, Whit Mowry, Kathy Maslanka, Margaret
Rennie/ Citizens Advisory Committee
Mary Reed/League of Women Voters
Alfred Aydelott/ Hughes & MacCarthy, Architect

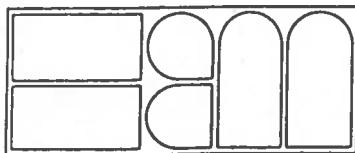
Absent: Marlin Murdock, Marianne Maguire

1. Alfred Aydelott updated the Board Members and the Citizens Advisory Committee Members on the initial concept drawing for the McCarthy Site which had been presented to EOCD on 2/17/83. He gave EOCD's comments on the concepts and explained that he had been requested by EOCD to cluster the family housing closer together thus eliminating the need for additional paving.
2. Mr. Aydelott presented two other concepts drawings and requested input from the Board as well as the Advisory Committee. The sense of the Board was to have the Architect meet with the Fire Department and discuss the Fire Department's input. The Executive Director will schedule a meeting with the Fire Department and the Architect.
3. See Architect's Memorandum
4. The next scheduled meeting will be March 15, 1983 at 7:00P.M..

Respectfully submitted,

Naomi E. McManus

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Executive Director



MEMORANDUM

PROJECT ACTON HOUSING

MEETING X TELEPHONE CALL

DATE February 28, 1983

LOCATION Acton Housing Authority Office

PRESENT Betty McManus, Ralph Peake,

Housing Authority Members & Citizen's
Advisors/AHA; ALA/H&M

1. The purpose of the meeting was to discuss site design concepts presented by H&M. Two concepts were presented; the Committee accepted one (Concept B) with comments, but without modification. Some of the comments were:
 - a. Family Housing
 - 1) It is important to have a Handicapped Family unit. Currently there is no provision in Acton for accommodating a family with a handicapped member. H&M to check with EOCD to affirm that a family HC unit is included in the program.
 - 2) It is important that each family unit have its own "turf" clearly defined and recognizable.
 - 3) After some discussion, it was agreed that if Roger Corbin is convinced that ground water would not be a problem for the lowest family units, the committee would accept his verdict.
 - b. Elderly Housing
 - 1) Access to all of the units by fire apparatus, ambulance and automobile is critical. Currently, the plan calls for using the central, hard surface walkway for such access. Betty McManus to arrange a meeting with Acton Fire Chief to get his input into this issue.
 - 2) The sidewalk to the food market was enthusiastically accepted; AHA will check further into the feasibility of the idea - its acceptability to the store owner, the issue of liability, etc.
 - 3) Some concern was expressed about the possibly undesirable view from the 2nd floor of the southerly elderly block across to the food market. H&M will investigate this condition. It was agreed that, if the view is a problem, the solution should not involve re-orienting the building. The highest priority for the elderly units is southern exposure.
 - 4) After some discussion, it was agreed that the parking area as shown has an acceptable relationship to the units.
 - 5) Program suggestions for the Community Facilities - small office, laundry, bathroom, tool storage area.
 - c. Site
 - 1) Concept A was rejected because the steepness of the road would introduce prohibitive site and building costs, would increase maintenance headaches, and would be unsafe.
 - 2) The entry from Rte. 2A should be sensitively planned; it is "important to keep the shrubbery low and the lighting high - or high and low". H&M to look at site lighting for Windsor Way when planning new community.
2. The next meeting is scheduled for 7:00 P.M., Tuesday, March 15. ALA will be unable to attend, but JTH, Jr. will review progress with Committee at that time.
3. Ralph Peake gave ALA copies of Zoning Code and forms for comprehensive permit applicatio

BY ALAYdelott cc: Betty McManus

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