

ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, 16 July 1984, 7:30 PM, 68 Windsor Avenue

Attendance: James Sargent, Joseph Mercurio, Marlin Murdock, Leah Nazarian
Barbara Yates. Betty McManus, Anne Puzella, Ann Hosmer/ Acton
Housing Authority, Jean Schoch/ League of Women Voters, Al
Aydelott/ Architect, Hughes & MacCarthy.
Citizen's Advisory Committee: Mildred Brady, Margaret Rennie,
Dave Deloury, Rev. Roswell Cummings.
Guests: Walter Kiver, Joan Burrows.

1. Marlin Murdock, Chairman, called the meeting to order at 7:30 PM.
2. The Chairman updated the Citizen's Advisory Committee on the meeting with the owners of Sudbury Gardens, the abbutter to the McCarthy site, and the Board Members.
3. The Executive Director informed the members of the items still pending regarding the McCarthy site.
 - A. The final approval of the curb change
 - B. The finalization of the Blackstone agreement and the registration of the Easement Agreement.
 - C. Registration of the Moody Agreement at the Registry of Deeds.
4. The Architect updated the Board and the Citizen's Advisory Committee on the current Construction Drawings. The drawings will be left in the Authority's office for review. Comments regarding the drawings will be submitted to the Architect by July 26, 1984.
5. The next joint meeting with the Citizen's Advisory Committee will be held at the next Regular Meeting on August 13, 1984 at 7:30 PM.
6. The Minutes of the Regular Meeting, 4 June 1984 were approved.
7. The Minutes of the Regular Meeting, 19 June 1984, were approved.
8. The Minutes of the Special Meeting, 26 June 1984, were approved.
9. Executive Director's Report
 - A. The Board was informed of HUD's authorization of new FMR's for Acton for new lease ups, 1 bedroom- \$525, 2 bedrooms - \$592, and 3 bedrooms - \$730.

- B. The MIIA (Mass Interlocal Insurance Association) annual audit will be done in August. Once it is completed the Authority will be able to compare the previous worker's compensation program to the dividends received from MIIA.
 - C. MMDT is currently paying 10.25%.
 - D. The Board approved the proposal presented by the accounting firm of Gordon & Marotto to computerize the Housing Authority's account.
 - E. The Board discussed the continuation of the Vial for Life Program. The decision was tabled until the Director meets with the fire and the police department.
 - F. The Board was informed the Summer office hours are from 7 AM to 3 PM. If an applicant or a tenant needs to meet with the staff the office will remain open later.
10. Old Business
- A. Joseph Mercurio moved that the Chairman sign the annual contract with the Visiting Nurses. James Sargent seconded the motion. All Members voted in favor.
 - B. The Board reviewed the Unaudited Report and Budget Comparatives for the period ending 31 May 1984.
 - C. The Board was informed of EOCD's decision to have a "Clerk of the Works" for the wood and trim repair at Windsor Green. The Executive Director will be meeting with EOCD and the architect on July 24, 1984 to review the proposed work schedule.
11. New Business
- A. The Board was informed of the repairs to the broken fire hydrant at Windsor Green which was damaged by the trash collection company. The Executive Director has submitted the bills to Waste Management Partners and they in turn are to submit them to their insurance company for payment.
12. The Meeting was adjourned at 9:30 PM.
13. The next Regular Meeting will be rescheduled for 13 August 1984 at 7:30 PM.

Respectfully submitted,



Naomi E. McManus
Executive Director