

## ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, 21 October 1985, 7:30 PM, 68 Windsor Avenue

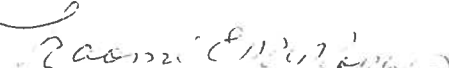
Attendance: Marlin Murdock, Leah Nazarian, Barbara Yates, Joseph Mercurio,  
Betty McManus, Anne Puzella, Ann Hosmer/Acton  
Housing Authority. Jean Schoch/League of Women Voters.

Absent: James Sargent

1. Marlin Murdock, Chairman, called the Regular Meeting to order at 7:30 PM.
2. Approval of the Minutes of Eliot House Citizens' Advisory Committee Meeting, 7 October 1985.
3. Approval of the Minutes of the Regular Meeting, 7 October 1985 with the addition under the Executive Director's Report, Section B, the Board commended the staff on the procedures implemented (during Hurricane Gloria).
4. Approval of Cash Disbursements for the period covering 4 October 1985 through 21 October 1985, voucher number 17.
5. Executive Director's Report
  - A. The Authority will receive a Massachusetts Energy Award on 24 October 1985 at a reception at the Transportation Building in Boston from 5:30 PM to 7:30 PM.
  - B. HUD has sent notice to the Acton Housing Authority that the application for the Voucher Program was denied.
  - C. The Authority's Annual Report has been submitted to the Town Report Committee.
  - D. The Executive Director is considering a page system for the maintenance person after the first of the year. The cost would be \$15.00 a month.
  - E. The Board was informed that the weekly Housing Affairs Letter from Washington, D.C. is available for their review.
  - F. MMDT is at 7.59% for October while Middlesex's Money Market Fund is 7.25%.
  - G. The Board reviewed EOCD's letter instructing the Authority that the damage caused to a rug by a fire at Windsor Green was the tenant's responsibility.

- H. The possibility of a joint meeting of all support services in the area is being considered by the Executive Director.
  - I. On November 22, 1985 the Executive Director will be on a panel discussing housing issues at the next Metro-West Caucus to be held at the Maynard Town Hall.
6. Old Business
- A. Betty McManus and Joseph Mercurio updated the Board on the current status of the new elderly/family complex on Route 2A. The architect and site engineer are reviewing the options available to resolve the crimp in the sewer line that the new complex will tie into.
  - B. The Board discussed the current status of repair work at Windsor Green.
  - C. The Board reviewed the correspondence from William Rowe, Architect for Eliot House, regarding his concern for increasing the Architect's fee. The Executive Director informed the Board that the roof has been repaired and she has requested three plumbers to submit proposals for installation of a hot water heater.
  - D. Parker Village's annual meeting will be held on 5 November 1985 at 7:30 PM.
7. New Business
- A. The new Architect/Engineer Selection Procedures from EOCD are available for Board review.
  - B. The Management checklist will be available for Board review at the next Regular Meeting.
8. The Regular Meeting adjourned at 8:55 PM.
9. The next Regular Meeting will be held on 4 November 1985 at 7:30 PM.

Respectfully submitted,

  
Naomi E. McManus  
Executive Director