

ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, 28 April 1986, 7:00 PM,
68 Windsor Avenue

Attendance: Marlin Murdock, Joseph Mercurio, James Sargent,
Barbara Yates, Betty McManus, Anne Puzella, Ann
Hosmer/Acton Housing Authority
Jean Schoch/League of Women Voters
Bob Cole, Dottie Smith, Babs Fenby/Concord Area
Office-DMH
Mark Sagor/Eliot Support Program
Mary and Michael Cassaza/House Parents

Absent: Leah Nazarian

1. Marlin Murdock, Chairman, called the Regular Meeting to order at 7:00 PM.
2. Dottie Smith, Facilities Developer, introduced the representatives from Concord Area Office, Eliot Community Mental Health Center and the prospective house parents.
3. Babs Fenby, Associate Area Director, presented to the Board Members the model for the residential program using both both Chapter 707-SRO and DMH funds.
4. After Concord Area Office completed their presentation on the proposed program, Mark Sagor stated Eliot Community Mental Health Center's commitment to the program. Mike Cassaza, the prospective house parent, explained his role in the program.
5. The Board Members questioned Bob Cole as to the availability of the program monies for both start up and long term funding in the 1986 and 1987 Budget. Bob assured the Board of Concord Area Office's commitment to the program. He stated that he would request the long term funding from Central Office; but if it was not approved, he would allocate the funds from Concord's Base funding. Bob noted that this Base funding would only provide monies to cover salaries and respective staff. This would not cover other program costs, telephone costs, nor a day program (including transportation).
6. Marlin Murdock asked each Board Member to state their verbal approval for moving forward in obtaining Chapter 707-SRO

funding and DMH funding. The Roll Call was as follows:

AYES

NAYES

Barbara Yates
Joseph Mercurio
James Sargent
Marlin Murdock

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7. Marlin Murdock outlined the next steps in order to complete the process.
 - A. Formally notify E OCD of the Authority's intention to proceed with the program.
 - B. Notify the owner of the Authority's intention.
 - C. Concord Area Office will seek long term funding from Central Area Office DMH.
 - D. The Authority is to meet with the Selectmen to inform them of the program and request their written support.
8. Armand Dufresne met with the Board to discuss the Authority's planning needs for the future. Armand felt that the Members could benefit from Planning Assistance. He outlined three (3) possible goals that the Authority should consider.
9. Joe Mercurio moved that the Board approve Voucher #26. Barbara Yates seconded the motion and all Members approved.
10. Board reviewed the Selectmen's request for the Authority's input regarding the Condominium Conversion Permit of Meadowbrook Apartments.
11. The Executive Director, Jim Sargent and Joseph Mercurio updated the Board on the status of the Elderly/Family complex under construction. The field reports were reviewed and the need for Change order #7 was discussed. Jim Sargent moved that the Board approve Change Order #7 in the amount of \$4,634. Joseph Mercurio seconded the motion. The Roll Call vote was as follows:

AYES

NAYES

James Sargent
Joseph Mercurio
Marlin Murdock
Barbara Yates

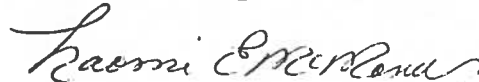
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12. The Board was informed that DiNisco Kretsch have submitted the working drawings for Windsor Green repairs. The Executive

Director will contact EOCD and request their direction on how best to proceed.

13. Discussion followed regarding the rehab of 27 Concord Road. Marlin Murdock and Barbara Yates voiced their strong displeasure regarding EOCD's recent changes of the layout of the first floor. The Executive Director pointed out that the changes were caused by the regulation stating that all State owned property must be wheelchair accessible. Mr. Murdock instructed the Executive Director to have the Citizens Advisory Committee present at the next Regular Meeting to update them on the changes.
14. Jim Sargent moved that the Board adopt the Authority's proposed Five Year Plan. Barbara Yates seconded the motion and all Members approved.
15. The Regular Meeting adjourned at 10:00 PM.
16. The next Regular Meeting will be held on 5/5/86 at 7:00 PM.

Respectfully submitted,



Naomi E. McManus
Executive Director