

DATE 6-2-80Lydia R. Lewis  
TOWN CLERK, ACTON

## ACTON HOUSING AUTHORITY

Minutes of Special Meeting, 7:30 P.M., 27 May 1980, Acton-Boxborough  
Regional High School

ATTENDANCE: Joseph Mercurio, James Sargent, Paul DerAnanian, Marlin  
Murdock, Ann Courtright, Betty McManus/Acton Housing Au-  
thority  
Ann Staples, Frank Averett/Citizens Advisory Committee  
Mary Reed/League of Women Voters

1. Minutes of the Regular Meeting of 5 May 1980 were approved with the  
following change on page 28 item #8:  
"Executive Director's salary was discussed and a range of  
\$15,000.00-19,000.00 was established".

2. Minutes of the special meeting of 10 May 1980 were approved.

3. Lease Provisions

Betty McManus presented suggested changes to the sample lease form.  
She will submit draft lease to DCA for approval. Upon approval she  
will have sufficient copies commercially printed.

4. Tenant Applications

Ten applications were reviewed with the following actions taken:

- 4- Acton residents approved for single units
- 1- Acton resident placed on hold pending legal opinion
- 2- Applicants disallowed
- 1- Handicapped applicant approved for double unit
- 2- Nonresidents approved for single units

As a result of these actions there are three double units and one  
handicapped unit vacant.

5. Executive Director

MOVED: That Betty McManus be offered the position of Executive  
Director at a total annual salary of \$15,000.00 subject  
to DCA approval.

VOTED UNANIMOUSLY.

Betty McManus accepted the position.  
The terms of a contract were discussed and a contract will be executed  
at the next regular meeting.

Jim Sargent will notify all applicants of the Authority's decision.

## 6. Section 8 Mobility

Betty McManus distributed information concerning Section 8 Mobility and will present recommendations at the next regular meeting.

## 7. Staffing Recommendations

Betty McManus will submit staffing recommendations at the next meeting for the Authority's consideration.

## 8. Howard Gorney's Invoice

This invoice was discussed and it was decided that Howard Gorney would be reimbursed in the amount of \$43.80.

## 9. Scattered Site Housing Chapter 705

MOVED: That Jim Sargent indicate to DCA our interest in Chapter 705 Program specific to the "River Street" property and then proceed.

VOTED.

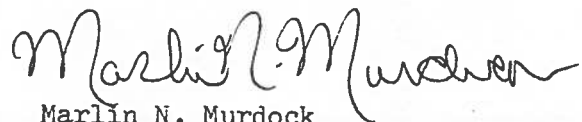
## 10. Fair Market Rents

Betty McManus distributed correspondence from HUD regarding fair market rents.

## 11. Condo Conversion

Jim Sargent distributed informational package concerning the condominium conversion issue.

## 12. The meeting adjourned at 9:45 P.M.



Marlin N. Murdock  
Secretary  
Acton Housing Authority