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ACTON HOUSING AUTHORITY

Minutes of Regular Meeting, 7:30 P.M. 7 December 1981, 68 Windsor Avenue

Attendance: Paul Der Ananian, Joseph Mercurio, Marlin Murdock, Ralph Peek,  
James Sargent, Betty McManus, Barbara Yates/Acton Housing  
Authority  
Mary Reed/League of Women Voters

1. Minutes of Regular Meeting 16 November 1981 approved.
2. Executive Director's Report
  - A. Board asked the Director to provide exact number of days used by Maintenance person for sick leave since February 1981.
  - B. Discussion of overdraft on Section 8 program due to accountant's error in not requisitioning necessary monies for new units that came on in July.
3. Old Business
  - A. Executive Director informed the Board that EOCD is setting up a meeting with four Housing Authorities presently involved in purchasing condominiums for families with funding from EOCD.
  - B. Board was informed that Brewer & Lord was able to provide Fidelity Bond at a lower rate for the Authority. They will continue to be the insurance agent for the Bond.
  - C. Board was given Budget Comparative for the month of October 1981.
  - D. The public meeting called by the Boxboro Selectmen to discuss condo conversion will take place December 8, 1981 at 8:00 P.M.
4. New Business
  - A. Letter from Kathryn Kasch discussed in which she stated that if the Authority was not negotiating for a viable site for the 705-1/667-2 Grant by December 15, 1981, she would be recommending that the grant be turned back. The Board will discuss land acquisition in Executive Session after the Regular Meeting.
  - B. Letter from EOCD noting policy on Change Order Notices was discussed.
  - C. There will be a seminar on December 10, 1981 by NAHRO on "Effective Board Meetings."

- D. Letter send by Meredith Management Corp. on Prescott Mill, a new elderly/handicapped complex in Clinton, was discussed.
  - E. Newton's Ordinance No. 212 zoning regulation was discussed in which 10% of low income family and/or elderly housing would be provided by a developer within the development being proposed.
  - F. Board was informed about the Community Development Block Grant program and that the Executive Office of Communities and Development will run the program for the Commonwealth.
  - G. The Board suggested that the staff contact Safeguard Forms Co. to inquire the cost of a voucher/check one-write system.
5. Marlin Murdock moved that the Board move into Executive Session for the purpose of discussing purchase of real property. Motion seconded by Joseph Mercurio. The Chairman stated that the Regular Meeting would not reconvene after the Executive Session. A Roll Call of the Board was called by the Chairman:

## AYES

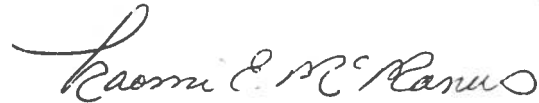
Paul Der Ananian  
 Joseph Mercurio  
 Marlin Murdock  
 Ralph Peek  
 James Sargent

## NAYES

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- 6. Regular Meeting adjourned at 8:57 P.M.
- 7. Next Regular Meeting will be Monday, 21 December at 7:30 P.M. at 68 Windsor Avenue.

Respectfully submitted



Naomi E. McManus  
 Executive Director