

ACTON HOUSING AUTHORITY

Minutes of Regular Meeting, 7:30 P.M., 16 November 1981, 68 Windsor Avenue

Attendance: Paul Der Ananian, Joseph Mercurio, Ralph Peek, James Sargent,
Betty McManus, Barbara Yates/Acton Housing Authority
Jean Schoch/League of Women Voters

Absent: Marlin Murdock

1. Minutes of Regular Meeting 2 November 1981 approved.
2. Executive Director's Report
 - A. Marlin Murdock should contact John Nolin to choose a third person to be a member of the Grievance Committee. This person should be someone who would be chosen from the community of Acton.
 - B. Boxboro has invited the Executive Director to participate in a panel discussion on condominium conversion and the effects on the Acton community.
 - C. Business Copy of Saugus has been contacted to submit a bid for the Minolta service contract for 1982.
 - D. The shrubs along the parking lot facing the street were planted by Charles Landry without the aid of the Town's equipment.
 - E. Final payment to Greeno by Congress has been given.
 - F. The maintenance staff has checked the septic system and the system is functioning without problems.
 - G. It was noted that there are two Section 8 Certificate Holders in Acton administered by EOCD from the Boston office.
3. Old Business
 - A. Signing of ACC for condominium purchase. Chairman appointed Joseph Mercurio as Secretary Pro Tem for the signing of the contract.

Chairman read the resolution accepting the ACC:

RESOLUTION AUTHORIZING CONTRACT FOR FINANCIAL ASSISTANCE
FOR
STATE-AIDED HOUSING PROJECT 705-2

WHEREAS, a form of Contract for Financial Assistance between the Commonwealth of Massachusetts and Acton Housing Authority (hereinafter called the "Authority") relating to State-Aided Housing Project, 705-2

has been submitted to this meeting providing, among other things, for the guarantee by the Commonwealth of Massachusetts of notes and bonds to be issued by the Authority to finance the cost of said Project, and the payment of annual contributions by the Commonwealth of Massachusetts.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE MEMBERS OF THE ACTON HOUSING AUTHORITY AS FOLLOWS:

Section 1; The Authority shall enter into a contract with the Commonwealth of Massachusetts in the form submitted at this meeting and hereby designated as Document No. 7-81 in the Document Book, and the Chairman, or Vice Chairman, is hereby authorized to execute said contract in the name of Acton Housing Authority under its corporate seal, and the Secretary is hereby authorized to attest the same.

Section 2. The Authority hereby requests the Commissioner of the Department of Community Affairs enter into such contract with the Authority and the _____ of _____ to approve such contract.

Section 3. The Officers of this Authority shall be, and they are hereby authorized and directed, on and after the execution of said contract by the respective parties thereto, to do and perform on behalf of the Authority all acts and things required of the Authority to perform fully all of its obligations thereunder.

Section 4. This resolution shall take effect immediately. Joe Mercurio moved that the foregoing resolutions be adopted as introduced and read, which motion was seconded by Paul Der Ananian, and upon roll call the "Ayes" and Naves" were as follows:

AYES	NAYES
Paul Der Ananian	
Joseph Mercurio	-0-
Ralph Peek	
James Sargent	

The Chairman thereupon declared said motion carried and said resolution adopted.

(2) Chairman read the resolution for the Development Fund Agreement:

RESOLUTION AUTHORIZING DEVELOPMENT FUND AGREEMENT
WITH MIDDLESEX INSTITUTION FOR SAVINGS

WHEREAS, the Contract for Financial Assistance between the Commonwealth of Massachusetts and Acton Housing Authority (hereinafter called the "Authority) relating to State-Aided Housing Project, 705-2, provides for the selection of a depository bank or banks.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE MEMBERS OF THE ACTON HOUSING AUTHORITY, AS FOLLOWS:

Section 1. The Authority shall enter into a Development Fund Agreement with the Middlesex Institution for Savings in the form submitted at this meeting and hereby designated as Document No. 6-81 in the Document Book, and the Chairman, or Vice Chairman, is hereby

authorized to execute said agreement in the name of Acton Housing Authority under its corporate seal, and the Secretary is hereby authorized to attest the same.

Section 2. The officers of this Authority shall be, and they are hereby authorized and directed, on and after the execution of said agreement by the respective parties thereto, to do and perform on behalf of the Authority all acts and things required of the Authority all acts and things required of the Authority to perform fully all of its obligations thereunder.

Section 3. This resolution shall take effect immediately.

Paul Der Ananian moved that the foregoing resolutions be adopted as introduced and read, which motion was seconded by Joseph Mercurio, and upon roll call the "Ayes" and "Nayes" were as follows:

AYES	NAYES
James H. Sargent	
Ralph Peek	-0-
Joseph Mercurio	
Paul Der Ananian	

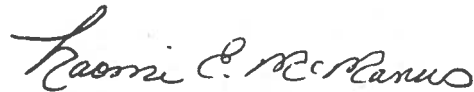
The Chairman thereupon declared said motion carried and said resolution adopted.

- B. Board discussed possible purchase of condominium units at Colonial Pines, Parker Village, and Yankee Village.
 - C. Discussion of Unemployment Insurance for staff. Tabled until total cost confirmed.
 - D. Paul Der Ananian moved to accept E.A. Comeau for septic service contract for 1982. Joseph Mercurio seconded the motion.
 - E. Board informed of Legal Opinion relating to conflict of interest on snow removal contract.
 - "Based upon my understanding that David Deloury will in no way have any input into the decision making process regarding snow removal at Windsor Green it is my opinion that no conflict of interest exist."
 - F. Board informed that the Executive Director will request a cost on the Fidelity Bond, needed for the Section 8 Program. Based on the results the Director would take the firm with the lower bid.
4. New Business
- A. Town Board Social invitation issued to members by League of Women Voters - date is November 18, 1981.
 - B. Paul Der Ananian moved to cut the snow removal estimate on the 1982 budget to last year's actual cost plus 10%. Joseph Mercurio seconded the motion. The Executive Director was directed to contact

the Fee Accountant to make the change. This will not change the bottom line of the Contract Budget.

- C. Ralph Peek moved to accept the proposed 1982 Budget. Motion seconded by Joseph Mercurio.
5. Motion made to adjourn at 9:30 P.M.
6. Next Regular Meeting will be Monday, 7 December 1981 at 7:30 P.M. at 68 Windsor Avenue.

Respectfully submitted,



Naomi E. McManus
Executive Director