

ACTON HOUSING AUTHORITY

Minutes of Regular Meeting, 7:30 P.M., 2 November 1981, 68 Windsor Avenue

Attendance: Paul Der Ananian, Joseph Mercurio, Marlin Murdock, Ralph Peek,
James Sargent, Betty McManus, Barbara Yates/AHA
Jean Schoch/League of Women Voters
Ann Chang/Middlesex News

1. Minutes of Regular Meeting 19 October 1981 approved.
2. Minutes of Executive Session 19 October 1981 approved.
3. Minutes of Special Meeting, 26 October 1981, approved with the correction of Murdock instead of Mudrock.
4. Minutes of Executive Session approved with the correction of Rovert to Robert.
5. Executive Director's Report
 - A. The New England Service Manager for Minolta contacted the office to say that Business Copy Associates in Saugus would be a company to contact for service of the Minolta copier.
 - B. Seven \$1000 "All Savers" certificates were purchased 10/30/81 for the Section 8 Reserve monies.
 - C. The 667-1 savings account was closed and the \$8,351.18 was transferred to the NOW account of 667-1. The Executive Director will open a new account with Massachusetts Municipal Depository Trust for 667-1 and transfer \$23,000 to the new account.
 - D. The fire-proof safe has arrived and is now housed in the maintenance shop at Windsor Green.
 - E. Snow removal bids were sent out and only one was returned. MARK Enterprise responded stating that the price of last year would hold. Paul Der Ananian requested the Executive Director to contact Schier, Schier, and Graham to ask if there was a conflict of interest since David DeLoury, a member of the Advisory Committee for the 705-1/667-2 development, is the father of the owner of MARK Enterprise.
 - F. Board was informed that the trees along the parking lot were planted.
 - G. Section 8 application for additional 50 Certificates has been submitted to HUD.

- H. Board was informed of DiNisco's letter to Congress Construction requesting repairs and reimbursement of monies for work not completed.
 - I. The Board was advised regarding the septic system pumping contracts received. There was some confusion in the dates of the bids received. The Executive Director was requested to clarify the dates for the next Regular Meeting.
 - J. Boxboro's Administrative Assistant contacted the Executive Director to request approval to allow an observer from their town to attend the Authority's meetings. Authority members approved, stating that they held "Open Meetings" and that the public was welcome.
 - K. There will be a Citizen Housing and Planning Association meeting on November 12, 1981 from 12-2 P.M.
6. Old Business
- A. Board was informed by the Chairman that he and the Executive Director have looked at condominiums in Colonial Pines and Parker Village. The Authority has requested that the Selectmen set aside four units at Yankee Village for "right of first refusal". The Executive Director informed the Board that EOCD would probably recommend Bernard Ortwein for the legal services that are necessary in purchasing the condominiums.
 - B. Joseph Mercurio asked for Board input as to the Authority's views of how the South Acton area could be improved. Recommendations were discussed by members of the Board.
7. New Business
- A. Discussion of Unemployment Insurance Benefits for the employees of the Authority. Board requested the Executive Director to provide additional information on the cost for the next Regular Meeting.
 - B. Executive Director notified the Board that the Fidelity Bond for Public Employees on the Section 8 Program was to be renewed on November 28, 1981. Paul Der Ananian requested the Executive Director to contact local insurance companies instead of the current Boston firm to handle the necessary coverage.
 - C. Ralph Peek reported on the Ad Hoc Committee and stated that the Executive Director of the Authority would be contacted in the near future for information on housing needs in the Acton area.
8. Motion made and accepted to adjourn at 8:30 P.M.
9. Next Regular Meeting will be Monday, 16 November 1981 at 68 Windsor Avenue.

Respectfully submitted,

Naomi E. McManus

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Executive Director