

ACTON HOUSING AUTHORITY

Minutes of Regular Meeting, 7:00 P.M., 5 October 1981, 68 Windsor Avenue

Attendance: Paul Der Ananian, Joseph Mercurio, Marlin Murdock, James Sargent,
Betty McManus, Barbara Yates/AHA
Jean Schoch/League of Women Voters
Ann Anderson, Mildred Brady, Dave DeLoury, Peggy Hartman, Cathie
Maslanka/Citizens Advisory Committee

Absent: Ralph Peek/AHA
Whit Mowry, Ruth Stearns/Citizens Advisory Committee

1. The meeting was called to order at 7:15 p.m. by Chairman James Sargent. The Citizens Advisory Committee was updated on proposed land acquisition at Strawberry Hill. The Option to Purchase has not been returned to the Authority. The Chairman asked the Advisory Committee to keep in mind the other pieces of property previously considered.
2. Executive Director's Report
 - A. Annual EOCD Conference October 16 and 17 in Springfield. The Chairman, Executive Director and Assistant to the Executive Director will attend.
 - B. Update of final check list items to be repaired at Windsor Green.
 - C. Discussion of planting shrubs along parking area. Bids on cost from landscaping companies to be submitted in next few weeks.
 - D. Director is interviewing two handicapped applicants for vacant handicapped unit on October 8, 1981.
 - E. Bids submitted to EOCD for paving contract awaiting authorization.
 - F. Septic system functioning very well.
 - G. Quill and Press, Straley, and Ingalls were contacted for bids on fire-proof safe. Quill and Press was the only supplier to respond.
 - H. Chapter 707 Utility Schedule of 1980 will remain in effect until further notice by EOCD.
3. Old Business
 - A. Board informed that there has not been any word from EOCD on 705 Condominium proposal.
 - B. Joseph Mercurio updated Board on South Acton Revitalization Committee.

- C. Letter to Minolta informing them of the Authority's displeasure with product.
 - D. Board asked the staff to contact a few more companies for bids on fire-proof safe.
5. New Business
- A. Paul Der Ananian moved that the Executive Director contact HUD to inquire if there is any available funding for new construction or rehab turn-key. Joe Mercurio seconded the motion. All voted in favor.
 - B. Marlin Murdock moved to approve the revised 667-1 Budget for 1981 which reflected increased utility costs and provision for operating reserve. Paul Der Ananian seconded the motion - unanimous vote in favor.
 - C. Joe Mercurio moved a 4% upgrade in position for Assistant to the Executive Director plus a 7% cost of living increase. Paul Der Ananian seconded. All in favor.
 - D. Marlin Murdock moved that the Executive Director be given a 7% cost of living increase and the Maintenance Mechanic/Labor's salary be increased according to Labor and Industries guidelines effective January 1, 1982. Motion seconded by Joe Mercurio. All in favor.
 - E. Executive Director is awaiting septic system bids for pumping from four contractors.
 - F. Board instructed Executive Director to check with EOCD to verify that the contractor for snow removal from last year could be hired again at the same rate.
 - G. Board requested the Executive Director to contact Concord Co-operative Bank and Middlesex Savings to inquire on the highest interest rates possible on \$7,500 in Section 8 monies which should be invested.
6. Motion made and accepted to adjourn at 8:45 P.M.
7. Next Regular Meeting will be held at 7:00 P.M. on Monday, 19 October 1981 at 68 Windsor Avenue.

Respectfully submitted,



Naomi E. McManus
Executive Director