

ACTON HOUSING AUTHORITY

Minutes of Regular Meeting, 7:30 P.M., 14 September 1981, 68 Windsor Avenue

Attendance: Paul Der Ananian, Joseph Mercurio, Marlin Murdock, Ralph Peek,
James Sargent, Betty McManus, Barbara Yates/AHA
Jean Schoch/League of Women Voters

1. Status of land acquisition on Strawberry Hill Road discussed. Option to Purchase form has been given to the owner. The Housing Authority is waiting for the signed agreement before survey of land will be done.
2. Minutes of Regular Meeting, 17 August 1981 approved with the following corrections:
 - A. Page 114, 3.I.(1), spelling correction of "recommendation".
 - B. Page 114, 5.A to read "of the Commonwealth".
 - C. Page 114, #7 should be inserted: "The Chairman announced that the Regular Meeting would not reconvene after the Executive Session".
3. Executive Director's Report
 - A. South Acton Revitalization meeting to be held September 17, 1981. Marlin Murdock was asked to attend this meeting in place of Joseph Mercurio.
 - B. Annual E OCD Conference to be held in Springfield, October 16 and 17.
 - C. Update of final checklist items to be repaired at Windsor Green by Congress Construction.
 - D. Board notified of an abutter's concern regarding additional lighting that was added for safety reasons at Windsor Green.
 - E. Marlin Murdock will be the Authority's representative on the Grievance Committee. Ralph Peek will be the alternate.
 - F. Discussion of concerns associated with two elderly couples living at Windsor Green. The Executive Director is working closely with the families to place the couples in nursing homes.
 - G. Board presented with Unaudited Accountant's Report.
 - H. Executive Director interviewing applicants for vacant handicapped unit.

- I. Paving bids reviewed. Joe Mercurio moved that Shoemaker and Jennings be hired. Ralph Peek seconded the motion. Unanimous vote in favor. Executive Director will submit information to EOCD for approval.
 - J. Septic system functioning very well - no solid build-up.
4. Old Business
- A. Board approved final draft of Tenant Damage Policy. Executive Director will take the policy to the Tenants' Organization.
 - B. Bids for fire proof safe not completed.
 - C. Review of letter sent by HUD Area Office on Section 8 24-Month Audit.
5. New Business
- A. Paul Der Ananian moved to accept the Executive Director's recommendation to submit an application to EOCD for purchase of ten condominiums under the Chapter 705 program. Marlin Murdock seconded the motion. All members approved.
 - B. Management Handbook will be sent to EOCD for final approval September 25, 1981.
6. Motion made and accepted to adjourn at 9:15 P.M.
7. Next Regular Meeting will be October 19, 1981 at 7:30 P.M. at 68 Windsor Avenue.

Respectfully submitted,



Naomi E. McManus
Executive Director