

ACTON HOUSING AUTHORITY

Minutes of Regular Meeting, 7:30 P.M., 17 August 1981, 68 Windsor Avenue

Attendance: Paul Der Ananian, Joseph Mercurio, Marlin Murdock, Ralph Peek,
James Sargent, Betty McManus, Barbara Yates/Acton Housing
Authority
Jean Schoch/League of Women Voters

1. Discussion of land acquisition on Strawberry Hill Road deferred to Executive Session as negotiations are still taking place with owner of site.
2. Minutes of Regular Meeting, 27 July 1981 were accepted with following correction noted in LC - blank space should read "is close".
3. Executive Director's Report
 - A. Bids from three paving companies are still pending as all have not been received to date.
 - B. Letter will be sent to Congress Construction and Ken DiNisco stating necessary repairs that have not been done to date.
 - C. Board was informed that staff is having continued problems with Minolta copier.
 - D. Letter noted from Ken DiNisco to Congress Construction requesting reimbursement for improper wiring of air conditioner in Community Building.
 - E. Review of recent press notices describing problem with Windsor Green septic system. Board informed that maintenance staff is monitoring situation with approval of EOCD and architect.
 - F. Massachusetts Municipal Depository Trust account showed a 17.7% interest rate on funds deposited for 705-1 and 667-2.
 - G. Executive Director requested Board to reaffirm Resolution of Compliance to EOCD Regulations. Joseph Mercurio moved to adopt new Resolution of Compliance, Second by Paul Der Ananian, unanimous vote.
 - H. Discussion of Staples Family History Association newsletter and dedication of Community Building.
 - I. Executive Director presented applications for condominium conversion at three apartment complexes. Recommendations as follows:

- (1) Board agreed that letter to Selectmen acknowledging receipt should not make specific recommendation in favor of conversion.
- (2) Acton Housing Authority will request units rented by eligible Waiting List applicants be given a one year period to locate from the date legal notice was received from complex owner.

4. Old Business

- A. Ralph Peek presented Tenant Damages Policy for Windsor Green. Board asked Executive Director to have policy reviewed by Tenant Organization.
- B. Executive Director informed Board that bids received on fire-proof safe would not meet current needs as they were based on a one-drawer file. The Authority's actual need is for a four drawer fire-proof safe/file.

5. New Business

- A. Jim Sargent appointed Joseph Mercurio to represent the Acton Housing Authority on the South Acton Revitalization Project Oversight Committee. In this capacity, he will concern himself with mandates and responsibilities of the Housing Authority as authorized by the statutes of the Commonwealth. A letter will be sent to the Planning Board spelling out his role on the Committee.
- B. Joseph Mercurio made a motion that the contract with the Acton Board of Health for the Public Health Nurses be signed. Marlin Murdock seconded the motion which was unanimously approved.

6. Paul Deranian made a motion to adjourn Regular Meeting at 9:30 P.M. and to move into Executive Session for purpose of discussing negotiations with owner of property on Strawberry Hill Road. James Sargent called for a Roll Call vote:

AYES

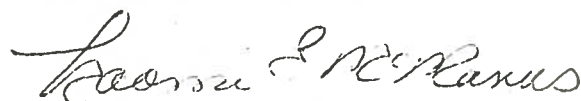
NAYES

Paul Der Ananian
Joseph Mercurio
Marlin Murdock
Ralph Peek
James Sargent

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7. The Chairman announced that the Regular Meeting would not reconvene after the Executive Session.
8. Next Regular Meeting will be Monday, 14 September 1981 at 7:00 P.M. at 68 Windsor Avenue.

Respectfully submitted,



Naomi E. McManus
Executive Director