

ACTON HOUSING AUTHORITY.

Minutes of Regular Meeting, 7:00 P.M., 24 May 1982, 68 Windsor Avenue

Attendance: Joseph Mercurio, Marlin Murdock, Ralph Peek, James Sargent, Marianne Maguire, Betty McManus, Barbara Yates/ Acton Housing Authority
Jean Schoch/ League of Women Voters
Mildred Brady, Whit Mowry, Dave DeLoury/ Citizen Advisory Committee

1. Citizens Advisory Committee Meeting

- A. The Executive Director informed the Citizens Advisory Committee of the current status on the McCarthy Site for the 667-2 and 705-1 Grant. The possibility of purchasing septic disposal rights from the Nagog Treatment Plant was discussed.
- B. If there is a need to have the Citizens Advisory Committee meet at the next Board Meeting the Executive Director will contact them. The next meeting is scheduled for 7 June 1982.

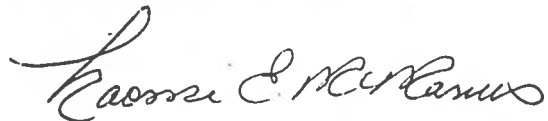
2. Regular Meeting called to order by James Sargent at 7:30 P.M.. Minutes of the Regular Meeting 4 May 1982 were approved.

3. Executive Director's Report

- A. Thank you letters were sent to Mr. And Mrs. Barclay for tilling the ground for the vegetable garden at Windsor Green, and to Mr. and Mrs. Boothby for banding the trees at Windsor Green.
- B. Board informed of a resident's wish to increase her patio area. Ms. Maguire moved that the Executive Director advise the resident that she may increase the size of her patio, but it must be according to the specifications as written for Windsor Green. The increased area must be in the graveled space at the side of the patio. The Contractor must have liability insurance and must take all safety precautions. Joseph Mercurio seconded the motion. It carried but Marlin Murdock abstained and Ralph Peek cast a negative vote.
- C. Request of Hughes & McCarthy, Architects for the proposed complex, for payment for Extra Service Charge regarding time spent on the Laffin Property. Motion made by Joseph Mercurio to suggest to EOCB payment for services rendered by Hughes & McCarthy and given that the McCarthy land on Great Road will be a viable site, payment should be forthcoming under the Architectural Contract for Extra Services. The motion was seconded by Ralph Peek and was carried.
- D. Board was informed that SESCO invoice of 4/24/82 was only a charge for identifying the problem, not a quote for upgrading the T.V. Aerial system at Windsor Green.

- E. Board agreed to repair the inside refrigerator door panel of one of the resident's of Windsor Green at no expense to the resident.
 - F. The Quarterly Audit Report was given the Board.
 - G. The Executive Director informed the Board that the new Utility Schedule will not be used until HUD increases the FMR'S. Many other area Housing Authorities are following the same route.
4. New Business
- A. Armand Dufresne was introduced to the Board Members. He discussed Acton's application for SCBG and the role that the Acton Housing Authority would have in the future development of South Acton and West Acton.
 - B. The Acton Housing Authority members commended Armand and the Planning Board on the efforts and presentation of the change in the Zoning Articles at the Special Town Meeting, May 17th. The Board will send a formal letter praising their efforts.
5. Old Business
- A. Board was informed of EOCD's letter noting the State Auditor's report.
 - B. Anne Puzella has been hired as the Clerk/Typist.
 - C. Discussion followed of EOCD's Management Incentive Program. The Executive Director submitted the Management Checklist to the Board for review. Marlin Murdock moved that the Board approve the checklist as presented with the exception of inserting Not Applicable for Question B-9. Joseph Mercurio seconded and the motion passed.
 - D. MMDT is currently paying 14.33% for May.
 - E. Executive Director reported on the NAHRO Annual Conference in Falmouth, MA.
6. Regular Meeting was adjourned at 10:00 P.M..

Respectfully submitted,



Naomi E. McManus
Executive Director