

ACTON CONCORD REGIONAL EMERGENCY COMMUNICATIONS CENTER

BOARD OF DIRECTORS MEETING DECEMBER 2, 2021

2:00PM

ACTON TOWN HALL ROOM 204 472 MAIN STREET, ACTON

Attendees: Acton Town Manager John Mangiaratti (Chair), Concord Town Manager Stephen Crane, Acton Police Chief Rich Burrows, Acton Fire Chief Robert Hart, Concord Police Chief Joseph O'Connor, Concord Fire Chief Tom Judge, Acton Intergovernmental Affairs Austin Cyganiwezc

Agenda

Meeting called to order at 1:59

1. Approve Meeting Minutes.

Motion by Crane, seconded by Mangiaratti, to approve the minutes of the October 14 meeting.
Approved unanimously

2. Review Project Manager Proposals and Approve Recommendations for Consultant
Mangiaratti reviewed the proposals briefly; received three proposals and the reviewing team of Acton staff recommended CTA as the most advantageous. Crane noted that he had also reviewed

Motion by Mangiaratti, seconded by Crane to approved CTA proposal for project management.
Approved unanimously.

3. Review Action Items for Next Meeting

schedule kick off meeting with CTA the week of 12/13. Crane announced resignation from Concord effective 12/31 and that interim TM would fill role. Mangiaratti thanked Crane for championing the RECC concept and help in getting the district established.

Crane recommended that the Board begin to outline the necessary amendments to the District Agreement. It was also noted that the project manager would assist with the recruitment of an executive director.

Mangiaratti reviewed the next steps as set out in the CTA proposal and asked about status of the grant. Chief Burrows reported that the quarterly reports have been submitted.

Burrows also reported on the status of the computer assisted dispatch (CAD) system conversion in Acton. There was additional discussion about various equipment upgrades/changes in both communities.

4. Schedule Next Meeting

To be determined as part of kick off meeting with CTA.

Mangiaratti motioned to adjourn at 2:20. Crane seconded. Approved unanimously