



## BOARD OF SELECTMEN

Meeting Minutes

Monday, June 22, 2020

5:00 PM

Virtual Meeting

**Present:** Joan Gardner, Jon Benson, Dean Charter, Peter J. Berry, David Martin, Town Manager  
John S. Mangiaratti

**Absent:** None

Ms. Gardner called the meeting to order at 5:00 PM via a virtual meeting with no Board members in physical attendance and broadcasted via Zoom.us virtual meeting platform before a motion to enter into executive session.

### **I. Regular Business**

#### 1. Citizen Concerns

#### 2. Chair Update/Town Manager Update

Mr. Mangiaratti updated the Board that there was one reported COVID case last week and one reported case yesterday. Indoor dining with restrictions has resumed this week. Personal care facilities may re-open this week with restrictions

### **II. New/Special Business**

#### 3. Board to Announce Board and Committee Volunteers of the Year

The Board held a modified Francis Faulkner Town Service Award ceremony honoring those members of the community for outstanding service to the Town. Recipients that were nominated by each member of the Board were Carolyn Kilpatrick, Bill McInnis, Bob Whittlesey, Mike Majors and Derrick Chin. In addition, Bob Van Meter offered a very warm tribute and thank you to Nancy Tavernier, who is stepping down after more than twenty years at the helm of the Acton Community Housing Corporation and Peter Berry, who will be leaving the Board after serving for nine years, gave his farewell remarks and reflections and received high praise from his four colleagues and the Town Manager.

#### 4. Board to Consider Adopting Best Practice Areas for Under the Community Compact Best Practices Program

Mr. Mangiaratti updated the Board in regards to the new rounds of approval for Community Compact Best Practices, and consider adopting 2 best practices. (1) Prepare a capital improvement plan that reflects the communities needs, that is reviewed and updated annually and fits within a financial plan that reflects the communities' ability to pay, and (2) plan ahead to mitigate climate change by establishing goals, create an action plan, assigning responsibility, and tracking progress. Mr. Magiaratti is asking the Board to adopt the two best practices as mentioned



**Mr. Berry moves the the Board adopt the financial plan best practice, environmental best practice, greenhouse gas reduction, and athourize the Town Manger to file for funding, Mr. Martin seconds. Mr. Charter called the roll:**

**Mr. Benson – aye**

**Mr. Berry – aye**

**MR. Martin – aye**

**Ms. Gardner – aye**

**Mr. Charter – aye**

**The motion carries.**

5. Discuss Small Business Grant Program Awards and Next Steps

Mr. Mangiaratti updated the Board in regards to an issue in the receipt of the necessary funding for the Town's COVID-19 Small Business Grant Program. Last Thursday twenty-five Acton small businesses were selected in a lottery from among forty-four eligible applicants for grants up to \$4,000. The Board was likely to seek an additional \$76,000 from the Town's \$2.1M of federal CARES funds allocated by the state and make \$4,000 awards to the nineteen runner-up businesses in the lottery. After careful review by Town Counsel, the Board was advised the small business grant program was a permissible use of CARES funds under the federal guidelines, while waiting to hear if the state approves the Town's program was an allowed use. A Department of Revenue employee put a hold on the release of the initial \$100K the Town requested. Town Counsel will be speaking with the DOR's general counsel to resolve the question, which hopefully releases the funding.

6. Approve Request for Virtual Meeting, Acton Nursing Services Advisory Committee

**Mr. Benson moves to allow the Acton Nursing Services Advisory Committee to hold virtual meetings, Mr. Martin seconds. Mr. Charter called roll:**

**Mr. Berry - aye**

**Mr. Benson - aye**

**Mr. Martin - aye**

**Ms. Gardner - aye**

**Mr. Charter – aye**

**The motion carries.**

7. Board to Consider Re-Implementation of the Plastic Bag Ban on July 1, 2020

Under a request from Green Acton, the Board voted to resume enforcement of Acton's local plastic bag ban once the State lifts the suspension of local programs.

**Mr. Berry moves to lift the local non-enformcent of the plastic bag ban as soon as the satate lifts their order, Mr. Martin seconds. Mr. Charter called roll:**

**Mr. Martin – aye**

**Mr. Berry – aye**

**Mr. Benson – aye**

**Ms. Gardner – aye**

**Mr. Charter – aye**



**The motion carries.**

8. Board to Consider Extending Current Volunteer Term Expirations to July 13, 2020  
**Mr. Martin moves to extend the volunteer terms due to expire on June 30, 2020 to July 13, 2020, Mr. Charter seconds, Mr. Charter called roll:**  
**Mr. Benson - aye**  
**Mr. Berry - aye**  
**Mr. Martin - aye**  
**Ms. Gardner - aye**  
**Mr. Charter – aye**  
**The motion carries**

**III. Consent Items**

- Mr. Martin moves to approve consent items 9 and 10, Mr. Benson seconds. Mr. Charter called roll:**  
**Mr. Benson – aye**  
**Mr. Benson - aye**  
**Mr. Berry - aye**  
**Mr. Martin - aye**  
**Ms. Gardner - aye**  
**Mr. Charter – aye**  
**The motion carries**

- IV. Ms. Gardner stated before the roll call to enter into executive session, she will entertain a motion Discuss strategy with respect to collective bargaining with the Fire union in the matter pending: IAFF Local 1904 and the Town of Acton JLM-19-7677 under purpose 3, as an open meeting may have a detrimental effect on the negotiating position of the Town, Mr. Martin moves, Mr. Berry seconds. At the conclusion of the executive session, the Board will enter into open session only to adjourn. Mr. Charter called roll:**  
**Mr. Benson - aye**  
**Mr. Martin -aye**  
**Mr. Berry – aye**  
**Ms. Gardner – aye**  
**Mr. Charter – aye**  
**The motion carries**

**Documents and Exhibits Used During this Meeting**

- Agenda, June 22, 2020
- Email from Carolyn Platt Regarding Plastic Bag Ban, June 12, 2020
- Meeting Minutes, May 18 and 26, 2020
- Accept Gift, Planning Division Memo