



## VOLUNTEER COORDINATING COMMITTEE

January 14, 2021 7:00 PM

**\*VIRTUAL MEETING\***

**Note:** The Town of Acton in response to the COVID-19 (Corona Virus) is currently following the guidance from the Acton Board of Health, Massachusetts Department of Public Health and the CDC regarding the virus and steps communities can take to prevent the spread. The Town Hall is closed to the public.

**\*\*PLEASE READ THE REMOTE GUIDELINE FIRST BEFORE BEGINNING\*\***

### **To Participate Remotely:**

**From a computer**, please click on the link below to join the public meeting

Webinar: <https://zoom.us/j/97587454141>

Or

**From a telephone**, dial (646) 876-9923 and enter Webinar ID: 975 8745 4141

Telephone users may dial \*9 to request to speak after joining the meeting. Computer and app users may use the “raise hand” feature to request to speak.

### **I. Regular Business**

1. Citizens' Concerns

### **II. New/Special Business**

Review Minutes of December 3, 2020

Review Minutes of December 17, 2020

Chair Updates

#### Interviews

7:15 pm Discuss application of Ann Corcoran for Recreation Commission

7:30 pm

7:45 pm

8:00 pm Review policy to establish a time limit on applications

#### Next Meetings

TBD

#### Documents Used

Meeting Minutes for December 3 and December 17, 2020

Volunteer applications of

Draft of Policy and Procedure for Application Time Limits

Adjourn

*The listed agenda items are those reasonably anticipated by the Chair. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Reasonable accommodations for people with disabilities are available upon request. Include a description of the accommodation you will need, including as much detail as you can and include a way we can contact you if we need more information. Please allow advance notice. Send an e-mail to **manager@actonma.gov** or call Town Manager's Office (978)929-6611*