



Planning Board

Revised Meeting Minutes

April 16, 2019

7:30 PM

Room 204, Acton Town Hall, 472 Main Street

Planning Board members present: Ray Yacouby, Jon Cappetta, Anping Liu, and Sam Bajwa

Absent: Derrick Chin, Emilie Ying

Also present: Robert Hummel, Assistant Town Planner

1. Opening

Chair, Ray Yacouby opened the meeting at 7:30 pm.

2. Regular Business

Citizen Comments

Terra Friedrichs stated that the town is being overdeveloped. She asked what is the Planning Board doing about this issue?

Mr. Yacouby answered that the Planning board is a review board but assured Ms. Friedrichs that the board is working with town staff to establish information for the public regarding the role of the Planning Board.

Reports

West Acton Sewer Action Advisory Committee

Mr. Cappetta reported that the next West Acton Sewer Action Advisory Committee meeting is scheduled for next Thursday.

CPC

Mr. Yacouby reported that at the next CPC meeting, the CPC will review the draft award letters.

Administrative Updates

Mr. Hummel reported that the next Planning Board meeting is scheduled for May 7th to review a sign special permit application. Mr. Chin will chair the Board meeting in Mr. Yacouby's absence. Mr. Hummel asked if the board wants to have a future agenda item to discuss the liaison membership.

3. New/Special Business

Town Meeting Recap

Mr. Yacouby gave a recap of Town Meeting including items such as CPC projects, budget discussion, Kelley's Corner, and Accessory Apartment. Mr. Yacouby thanked Mr. Chin for all the work on the Kelley's Corner project as the Planning Board liaison. Mr. Yacouby also reported that the Planning Board warrant article on membership change passed and the next step in the process is a ballot vote in 2020.



Mr. Yacouby is working with the Planning Division, Board of Selectmen, and the Town Manager on clarifying role of the Planning function in the Town. This would include a mission statement and additional information for the public.

Ms. Friedrichs commented that she would like to know who is going to do long term planning. She would like to bring future zoning amendments.

Membership Welcome

Mr. Yacouby wanted to welcome Sam Bajwa to the board.

4. Consent

The meeting minutes from the Acton Planning Board Minutes of the March 19, 2019 meeting were reviewed and approved by a vote of 4-0, with amendments as discussed.

5. Adjournment

At 7:51 PM, Sam Bajwa moved and Jon Cappetta seconded to adjourn the meeting.

The motion was approved unanimously.

Items **used** at the meeting:

- 04.16.19 Planning Board Agenda
- DRAFT 3-19-19 Planning Board Minutes

Respectfully Submitted,
Robert Hummel
Assistant Town Planner