



**GREEN ADVISORY BOARD
MINUTES
SEPTEMBER 9, 2019
6:30 PM
ACTON MEMORIAL LIBRARY - MEETING ROOM
486 MAIN STREET**

MEMBERS PRESENT: Eric Hudson, Mary Smith and Cameren Cousins

RECORDING SECRETARY: Kim Gorman

MUNICIPAL PROPERTIES SUPERINTENDENT: Andrea Ristine

REGIONAL SCHOOL ENERGY ADVISOR: Kate Crosby

VISITORS: Debra Simes

Link to documents numbered on this agenda: <http://doc.acton-ma.gov/dsweb/View/Collection-11384>

6:35 Mr. Hudson called the meeting to order.

Mr. Dennis Loria participated remotely by phone as he is out of town for business reasons.

Discussion - Carbon Neutrality Initiative - CADMUS Report and 9/5/19 meeting with the Town Manager (010)

Mr. Hudson discussed his meeting with Ms. Cousins and John Mangiaratti, Town Manager, last Thursday how the Town can assist with carbon neutrality. They discussed the CADMUS report and the potential for obtaining funds to hire a part-time employee/consultant to work on further progress of the carbon neutrality goal.

The Board discussed refining the presentation by November before presenting to the Board of Selectmen in December. Information should include residential, commercial and industrial data, transportation, and stationary energy.

6:46 Ms. Kate Crosby joined the meeting.

The Board discussed retaining a knowledgeable consulting firm to prepare a plan that will help the Town reach carbon neutrality.

Ms. Smith suggested contacting someone from MAPC and Green Acton organization to possibly recommend individuals or a firm to help as a guide.

Ms. Cousins briefly discussed the new north Acton fire station project; she asked Ms. Ristine to provide a schedule values pertaining to carbon reduction and life cycle costs associated with comparisons for the alternative HVAC systems. Debra Simes, from Acton Green suggested getting some ideas into the budget with a list of ideas for Mr. Mangiaratti and what steps could be done without additional funding. Ms. Simes stated she would look over the presentation and provide edits to Mr. Loria.

Mr. Hudson stated there are three categories to brainstorm: stationary energy, transportation and fugitive natural gas emissions.

Update – Acton Boxborough School Building Project – Kate Crosby

Ms. Crosby reported the 2019 gas leaks publications on what has been repaired. She stated that one of the students that had worked on the home energy efficiency team will be graduating from ABRHS in May 2020.

Ms. Crosby reported the School Building Committee last met on 8/21/19 to finalize their design submittal to the Massachusetts School Building Authority scheduled 9/11/2019 for all electric, thermal and zero net water.

Open Meeting Law Training - October 2, 2019

Ms. Ristine reminded the Board members, there is two (2) Open Meeting Law training on 10/2/2019 at the Town Hall, Room 204. Training is free and committee members are strongly encouraged to attend.

Minutes

Mr. Hudson moved to accept the minutes of May 13, 2019, Ms. Smith 2nd; unanimous.

Mr. Hudson moved to accept the minutes of June 17, 2019, Ms. Cousins 2nd; unanimous.

Next Meeting – October 7, 2019

- Review next steps – Carbon Neutrality Initiative
- Power Choice
- Minutes – 9/9/19

7:47 Meeting Adjourned


Eric Hudson
Chair



**GREEN ADVISORY BOARD
AGENDA
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CONFERENCE ROOM - ACTON MEMORIAL LIBRARY
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I. Business

Discussion - Carbon Neutrality Initiative - CADMUS Report and 9/5/19 meeting with the Town Manager (010)

Update – Acton Boxborough School Building Project – Kate Crosby

Open Meeting Law Training – October 2, 2019 (020)

II. Minutes - May 13, 2019 and June 17, 2019

III. Next meeting - October 7, 2019

Additional materials for this agenda can be found here:

<http://doc.acton-ma.gov/dsweb/View/Collection-11384>

The listed agenda items are those reasonably anticipated by the Chair. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Reasonable accommodations for people with disabilities are available upon request. Include a description of the accommodation you will need, including as much detail as you can and include a way we can contact you if we need more information. Please allow advance notice. Send an e-mail to manager@actonma.gov or call Town Manager's Office (978)929-6611

For more information about the Green Advisory Board contact mpo@actonma.gov or 978-929-7744.