



**GREEN ADVISORY BOARD  
MINUTES  
JUNE 17, 2019  
6:30 PM  
ACTON MEMORIAL LIBRARY - MEETING ROOM  
486 MAIN STREET**

**MEMBERS PRESENT:** Eric Hudson, Mary Smith and Dennis Loria

**ASSOCIATE MEMBER:** Not present

**RECORDING SECRETARY:** Kim Gorman

**MUNICIPAL PROPERTIES SUPERINTENDENT:** Andrea Ristine

**SELECTMEN LIAISON:** Not Present

**REGIONAL SCHOOL ENERGY ADVISOR:** Kate Crosby

**VISITORS:** Debra Simes

Link to documents numbered on this agenda: <http://doc.acton-ma.gov/dsweb/View/Collection-11093>

6:36 Mr. Hudson called the meeting to order.

Discussion - Carbon Neutrality Initiative - CADMUS Report

Board members reviewed and discussed the newest revised report from CADMUS.

Board members reported most comments had been incorporated but there are still a few concerns of edits not updated and typos. Mr. Loria suggested renaming the slides and obtaining the PowerPoint Presentation (PPP) slides from CADMUS as well. Ms. Ristine stated she will report back to CADMUS.

The Board reviewed the next steps to implement the report. Present to the Selectman liaison, Mr. Peter Berry and the Town Manager for review. The Board discussed next potential steps: work with the Town's transfer station and recycling center, invite staff to a meeting; contact the Acton Beacon Newspaper to publish an article for further public outreach to gain people's attention.

Ms. Simes suggested for the Board to speak with the Green Acton.

Discussion – Steps to Implement Carbon Neutrality Initiative

Board members would like to hire a consultant with help from the Town Manager, to make further progress to approach the carbon neutrality goal.

The Board discussed their next three recommendations:

- Have a meeting with the Selectman liaison, Mr. Peter Berry and the Town Manager to review the PPP slides and report and create next steps to obtain funds to hire a consultant.
- Hire consultant; publicize the report and have communication with Town residents.

- Create next steps and prove out initiatives.

Board members discussed conferring with other towns to obtain examples of price proposals, hire a part-time employee or firm to create action plan for Acton to accomplish net zero.

The Board asked Ms. Ristine to contact CADMUS for the PPP slides from CADMUS and fix the wording “fugitive” to “gas leak” in the report. Board members suggested they will reach out to other towns and consultants to obtain a suggested dollar amount for the possible cost to hire a consultant.

Update – Acton Boxborough School Building Project – Kate Crosby

Ms. Crosby reported and discussed the different options and cost for the infrastructure of the new Douglas and Gates Elementary School project; she requested that the Board write a letter of recommendation supporting the recommended option they felt would be best for the proposed school’s new infrastructure. Board members agreed and composed a memorandum of recommendation during this meeting.

Mr. Loria moved to approve the memorandum as written, Ms. Smith 2<sup>nd</sup>; all voted in favor. Ms. Ristine will forward the memorandum to the School Building Committee.

Discussion – Power Choice – Steve Lowe

Board will discuss at the next meeting.

Minutes

Ms. Smith moved to accept the minutes of April 8, 2019, Mr. Loria 2<sup>nd</sup>; unanimous

May 13, 2019 minutes will be reviewed at the next meeting.

July 8, 2019 meeting has been cancelled.

Next Meeting – August 12, 2019

- Review next steps – Carbon Neutrality Initiative
- Power Choice
- Minutes –5/13/19 & 6/17/19

8:07 Meeting Adjourned

  
Eric Hudson  
Chair



**GREEN ADVISORY BOARD  
AGENDA  
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CONFERENCE ROOM - ACTON MEMORIAL LIBRARY  
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I. Business

Discussion - Carbon Neutrality Initiative - CADMUS Report

Update – Acton Boxborough School Building Project – Kate Crosby

Discussion - Steps to Implement Carbon Neutrality Initiative

Discussion - Power Choice - Steve Lowe

II. Minutes - April 8 and May 13, 2019

III. Next meeting - July 8

Additional materials for this agenda can be found here:

<http://doc.acton-ma.gov/dsweb/View/Collection-11093>

*The listed agenda items are those reasonably anticipated by the Chair. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Reasonable accommodations for people with disabilities are available upon request. Include a description of the accommodation you will need, including as much detail as you can and include a way we can contact you if we need more information. Please allow advance notice. Send an e-mail to [manager@actonma.gov](mailto:manager@actonma.gov) or call Town Manager's Office (978)929-6611*

*For more information about the Green Advisory Board contact [mpo@actonma.gov](mailto:mpo@actonma.gov) or 978-929-7744.*