



## Transportation Advisory Committee (TAC)

Meeting Minutes

May 23, 2019

1 pm

Conference Room, Acton Senior and Social Services Center, 30 Sudbury Road, Acton

**Present:** Franny Osman (Chair), Luke Evans, and Paula Walsh

**Selectmen Present:** Joan Gardner

**Absent:** Jim Yarinand Jim Citro

Also present: Doug Halley, Scott Zadakis

### 1. Opening

Chair Franny Osman opened the meeting at 1:12 p.m.

### 2. Regular Business

- A. Approval of Meeting Minutes – The meeting minutes from the TAC February 28, 2019 and April 24, 2019 meetings were reviewed and approved by a unanimous vote with the addition of the TAC 2/28/19 meeting minutes date, correction of the 4/24/19 minutes to include the following edits and amendments: ABRHS Senior/Town Intern's name, the United Way application amendments.
- B. Board of Selectmen Chair and Liaison Joan Gardner updated the committee on the following:
  1. Role of TAC, the Sidewalk Committee and South Acton Train Committee; the committees will be combined .
  2. The Intergovernmental Relations Director position will be filled soon and this position includes Doug Halley's role as Transportation Director.
- C. Doug Halley updated the committee on the following:
  1. Crosstown Connect (CTC) and Regional Systems will expand from the current 4 communities to 8 including Carlisle. Carlisle gave CTC a vehicle in exchange for joining.
  2. Numerous grants are potentially available including federal Congestion Mitigation and Air Quality (CMAQ) grants and a ride sharing services dispatch coordinator grant with an application deadline of 6/25/19.
  3. Concord has not yet committed however, there is a potential 50% match grant that the new Concord Town Manager will have to decide on.
  4. Potentially 4 grants for dispatch services from the state thus far.
  5. Final interviews are being conducted for the new director position and a decision will be made soon; FY 2021 concerns should be discussed with the new director.
- D. Scott Zadakis updated the committee on the following:



1. Workers and commuters: congestion mitigation solutions under development include Mass Rides-State program similar to TMA (Transportation Management Association) like Crosstown Connect focused on getting people to work, similar to last mile program. There is a potential 1.5 million for the creation of alternative methods to get people to work.

E. Citizens Concerns:

1. No flexibility in scheduling dispatch or rides. Doug explained that volume per van is too low for efficient service. He is working with Emerson Hospital to provide expanded service.
2. Trouble on 5/21/19 for Senior Center ridership when the regularly scheduled driver was out sick and no service could be provided after 1 pm; Scott agreed to investigate
3. Evening services could be arranged if scheduled events are known. Doug recommends creation of an events calendar

**3. New/Special Business [or other applicable agenda items]**

- A. Girls and Boys Club opening at Evangelical Church in Acton. Requests from parents and Rebecca Lynch for Transportation services after school. However, there is a concern due to 7D Federal Law, which prevents transport of kids on the fixed routes.
- B. Commission of Disabilities paid for the Adaptive Bike Event , 4 people attended by van.
- C. Cultural bus proposals were evaluated. Estimated costs of \$80,000 for 260 days 8 hours/day. Proposed budget of \$183,000 to include Acton, Maynard and Littleton
- D. An RFP for QMAQ Workforce Transportation Grant will likely be announced this Summer
- E. MAPC will run/host the newly acquired Sudbury agreement
- F. Crosstown (CAT) route changes proposed by Luke Evans were discussed
- G. CAT route changes proposed by Scott Zadakis were discussed
- H. Discussion of the Board of Selectmen member proposal during a recent meeting for expanded Commuter hours from 6 to 9 am and 4 to 7:30 pm.
- I. TNC (Transportation Network Commission) and microtransit update: Franny attended multi town meeting to discuss whether Acton might enter such a commitment

**4. Adjournment**

At 3:29 p.m., it was moved and seconded to adjourn the meeting.  
The motion was approved unanimously.

**Documents and Exhibits Used During this Meeting**



- TAC Meeting minutes of February 28, 2019 and April 24, 2019
- CAT Neighborhood Route thoughts, ideas and suggestions (Luke Evans); and
- Map of CAT route ideas (Scott Zadakis)

*\*committees that utilize docushare files for additional materials during the public meeting may list the link*