



## **SOUTH ACTON TRAIN STATION ADVISORY COMMITTEE**

### **MEETING MINUTES**

Thursday, 16 May 2019

7:30 PM

Acton Town Hall, Room 126, 472 Main Street

**Present:** Michaela Moran (Vice Chair), R Luke Evans, Dave Wellinghoff

**Absent:** Amanda Steinberg

### **Opening**

Vice Chair, Michaela Moran, opened the meeting at 7:30 PM

#### **I. Regular Business**

##### **A. Comments from the Public**

One resident inquired about lottery system procedures for parking at the Station.

##### **B. Notes from the Chair**

None

##### **C. Approval of Meeting Minutes**

The meeting minutes from the SATSAC's April 18, 2019 meeting were reviewed. Dave Wellinghoff moved to approve the minutes. Luke Evans seconded. Members voted and motion passed unanimously.

#### **II. Special Business**

##### **A. Parking Study – Update on Presentation, Progress**

Town manager and other town personnel met with consultants over Skype and phone. Study included some daily counts of empty parking spaces on an hourly basis; possible transit service tweaking; enforcement data; GIS data; and revenue information. The traffic study remains outstanding but is expected to be ready for a meeting on Thursday, May 23 in preparation for the Public Forum scheduled Tuesday, May 28 at Acton Town Hall, Rm 204, 7:00 PM.

##### **B. Reserve Parking Rates – Discussion of Planned Lottery System**

Rates will remain \$100 per month. Applications will be accepted via Town's website from July 1<sup>st</sup> – 31<sup>st</sup>, for a one or two-year period (yet to be decided). Selected applicants will be notified in early August with leases beginning



September 1<sup>st</sup>. To secure spot, first three months must be paid in advance. Thereafter renters will be billed quarterly.

C. Town Projects Update – Landscaping Study, Crosswalks, Charging Stations

Landscaping is on hold for now. Several options for crosswalks, as well as sidewalks, are being considered for pedestrians use around Central St to reach the station. Also striping for bike lanes is being considered for portions of Central St. Crosswalk signage is being upgraded for existing walks.

Electricity is now installed at the charging stations and will ready for use soon.

**III. Closing Items**

A. Calendar Events

None

B. Future Meetings

Next scheduled meeting is Thursday, June 20 with the following month's meeting tentatively scheduled for Thursday, July 18.

**Adjournment**

At 8:07 PM, Luke Evans moved to adjourn. Dave Wellinghoff seconded. Members voted and motion passed unanimously.

**Documents Used During this Meeting:**

- Meeting minutes of April 18, 2019