



## **SOUTH ACTON TRAIN STATION ADVISORY COMMITTEE**

### **Meeting Minutes**

Friday, March 22, 2019

7:30 PM

Room 126, Acton Town Hall, 472 Main Street

**Present:** David Martin (Chair), R Luke Evans, Michaela Moran, Amanda Steinberg

**Absent:** Dave Wellinghoff

### **Opening**

Chair, David Martin, opened meeting at 7:32 PM

#### **I. Regular Business**

##### **A. Comments from the Public**

None

##### **B. Notes from the Chair**

Cory York informed the Chair that consulting from Metropolitan Planning Organization (MPO) on a draft traffic study report is expected in early April.

Cory also informed the Chair that left-over cleanup in the parking lot from last year (replacing damage curbs, restriping parking spaces, repaving sidewalks) will be completed as soon as spring weather fully arrives.

##### **C. Approval of Meeting Minutes**

Meeting minutes from Oct 18, 2018 were reviewed and approved unanimously.

Meeting minutes from Jan 24, 2019 were reviewed and approved unanimously.

#### **II. Special Business**

##### **A. New Committee Chair**

Chair asked members of the committee if anyone would consider serving as next chair as he is running for selectman.

##### **B. Parking Deck Investigation**

Chair met with the Town Manager about possibility of procuring a conceptual design study of a parking structure. The Town Manager instead recommended a feasibility study might be a good first step as this would be less costly (about \$10,000) and could be performed much sooner. On the other hand, a conceptual design study would be more costly (about \$30,000) and require town meeting approval possibly resulting



### B. Parking Deck Investigation (continued)

in lengthy delays. Depending on results of the feasibility study, a conceptual design study might be warranted later.

A feasibility study would consist primarily of statistical comparisons of existing data from similar projects elsewhere along with extant Town data. Amanda Steinberg moved, Michaela Moran seconded, a motion to have the Chair request that the Town Manager perform a feasibility study for the purpose of a building parking deck over the main lot at the train station. A thought was mentioned that a single deck would not likely create a distraction from Central Street as the existing parking lot lies down in a “bowl” of sorts. Also belief was expressed that a feasibility study would normally look at alternatives. Motion passed unanimously (4-0).

After some further discussion, thoughts were expressed concerning that the “look at alternatives” should be explicitly included in the request rather than assumed. Thus Michaela Moran made a second motion, seconded by Luke Evans, for the Chair to request the Town Manager to also include looking at parking alternatives to the deck in the feasibility study. Motion passed unanimously (4-0).

### C. Property Acquisition for Parking

The Chair informed committee members that the Town has entered into an agreement to purchase the property at 19 & 21 Maple Street.

Michaela Moran made a motion for the Town to complete the purchase of this Maple Street property for the purpose of adding needed parking spaces to the train station lots. Amanda Steinberg seconded; motion passed unanimously (4-0).

## **III. Closing Items**

### A. Future Meetings

Next meetings are scheduled for April 18<sup>th</sup> and tentatively for May 16<sup>th</sup>.

## **Adjournment**

At 8:20 PM, it was moved and seconded to adjourn meeting. Motion was approved unanimously.

## **Documents and Exhibits Used During this Meeting\***

- Meeting minutes of October 18, 2018;
- Meeting minutes of January 24, 2019.

*\*committees that utilize docushare files for additional materials during the public meeting may list the link*