



**GREEN ADVISORY BOARD  
MINUTES  
FEBRUARY 11, 2019  
6:30 PM  
ACTON MEMORIAL LIBRARY - MEETING ROOM  
486 MAIN STREET**

**MEMBERS PRESENT:** Eric Hudson, Cameren Cousins, Mary Smith, Steve Lowe

**ASSOCIATE MEMBER:** Not Present

**RECORDING SECRETARY:** Kim Gorman

**MUNICIPAL PROPERTIES SUPERINTENDENT:** Andrea Ristine

**SELECTMEN LIAISON:** Not Present

**REGIONAL SCHOOL ENERGY ADVISOR:** Kate Crosby

**VISITORS:** Jim Snyder-Grant and Mike Boss

Link to documents numbered on this agenda: <http://doc.acton-ma.gov/dsweb/View/Collection-10756>

6:32 Mr. Hudson called the meeting to order.

Discussion of next steps - Carbon Neutrality Initiative

Board members discussed the Town of Acton Greenhouse Gas Inventories Report from Cadmus, which gives information on the greenhouse gases, sources, activities and groundwater protection. Board members broke down the report and discussed their comments that were forwarded to Ms. Ristine prior to this meeting. Board members discussed the next steps to move forward. Mr. Hudson stated he had called Ms. Mueller to see if Cadmus would be willing to do further work with the Committee.

Ms. Crosby explained the school values and stated the language within the report needs to be clearer and revised to separate the municipality buildings from the school district. Ms. Crosby was afraid some items, such as the school's recycling is not included.

Mr. Loria was not present for the meeting but sent an email to the Board questioning if all the transportation values were included. Mr. Loria would like to have the totals for Acton; broken down by vehicles, trucks, etc.

Board members recommendations were to have technical data revised with the school busses including waste/fuel, clear up language and update missed data, use black and white charts (color is hard to follow), use units and use table of acronyms, possibly speak with local reps to obtain information from the RMV and obtain information from MAPC.

Board members discussed their first in-scope issues:

Transportation, school data, Acton Water Districts' numbers, WWTP calculations, solid waste calculations vs. community, language needs to be corrected, not professionally ready to release, glossary of acronyms, teach/train us how to use in the future, to have gas leaks within the scope of the report and better formatting of the sections to interpret to the town.

Mr. Hudson would like to have more of a summary of the overall averages, more primary and what sectors can be changed. Ms. Cousins would like to see the municipal metric tons documented and clarify the town versus the school.

Missing municipal and school emissions (verify Table 5 if possible), MAPC data for transportation data, (transportation data does not seem clear or real, need residential vs. municipal and missing calculations).

Board members discussed the out-of-scope issues:

20 years vs. 100 years, expand more language of the science factor, compatible chart (make wedges) of 20 years out, have statement of scope, shift statistics basic for emission of natural gas leaks to a 20 year time frame, give examples of links to support certain data, frame emissions from leaching fields, WWTP, recognize leaching fields that may impact methane emissions from septic leaching fields and WWTP.

Mr. Hudson discussed next steps. Board members discussed strategies for the next step and what they would like to see revised.

Ms. Ristine will put together a revised list of comments and concerns send to Board to review, reply only to Ms. Ristine, she will merge and forward comments and concerns to Cadmus.

#### Commuter Rail Parking Solar Carport

The Board will discuss at the next meeting when Mr. Dennis Loria is present.

#### Potential GCG Projects 2019 – Application due March 8

Ms. Ristine reported the Green Communities Grant Project Applications are due on March 8, 2019. Board members discussed Ms. Ristine project summary and proposals and Ms. Crosby's project table for consideration, proposals for the school's project will be forthcoming.

Board members will discuss further at the next meeting, March 4.

#### Update – Main Street Master Plan Committee

Ms. Cousins reported the committee held a public form and a follow-up meeting. The committee gave a recommendation to the Board of Selectmen for the proposal from the Acton Housing Authority (AHA) to build a 31-unit affordable housing development with a portion preserved for open space and a proposal \$1 Million purchase price. The committee recommended to the Board of Selectmen to dissolve the committee.

#### Minutes – 1/14/19

Minutes were not available, will be reviewed at the next meeting.

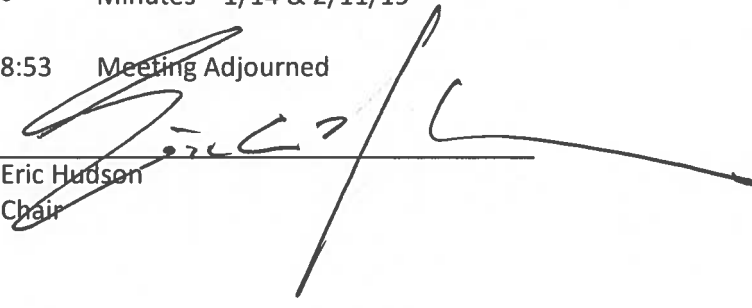
#### Next Meeting – March 4, 2019

- Review next steps – Carbon Neutrality Initiative
- Potential GCG Projects 2019 – Application due March 8
- Commuter Rail Parking Solar Carport

- Minutes – 1/14 & 2/11/19

8:53 Meeting Adjourned

Eric Hudson  
Chair

A large, stylized handwritten signature in black ink, written over a horizontal line. The signature is cursive and appears to read 'Eric Hudson'.



## GREEN ADVISORY BOARD

### AGENDA

FEBRUARY 11, 2019

6:30 PM

ACTON MEMORIAL LIBRARY – CONFERENCE ROOM  
486 MAIN STREET

Link to agenda: <http://doc.acton-ma.gov/dsweb/View/Collection-10756>

6:30 Discussion of next steps - Carbon Neutrality Initiative

Commuter Rail Parking Solar Carport

Potential GCG Projects 2019 - Application due March 8

Update - Main Street Master Plan Committee

Minutes – January 14

**March Meeting has changed to March 4** (from 3/11) in order to accommodate GCG deadline

**\*\* Reminder – Please complete the Conflict of Interest Law of Municipal Employees \*\***

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