



**GREEN ADVISORY BOARD
MINUTES
NOVEMBER 19, 2018
6:30 PM
ACTON MEMORIAL LIBRARY - MEETING ROOM
486 MAIN STREET**

MEMBERS PRESENT: Cameren Cousins, Mary Smith, Dennis Loria, Steve Lowe

ASSOCIATE MEMBER: Not Present

RECORDING SECRETARY: Kim Gorman

MUNICIPAL PROPERTIES SUPERINTENDENT: Andrea Ristine

SELECTMEN LIAISON: Not Present

REGIONAL SCHOOL ENERGY ADVISOR: Kate Crosby

VISITORS: David Martin, Chad Laurent, Kate Mueller, Jim Synder-Grant, Mike Boss

Link to documents numbered on this agenda: <http://doc.acton-ma.gov/dsweb/View/Collection-10429>

6:33 Mr. Loria called the meeting to order.

South Acton Train Station – Solar Project

David Martin, South Acton Train Station Advisory Committee (SATSAC) Chairman, discussed the constraints of leasing the lot and thereby preventing a parking deck resulted in a motion to advise the Board of Selectmen against accepting the solar array proposal until SATSAC has investigated the possibly of a parking deck. The SATSAC had opposition recommendations to the Board of Selectmen and Peter Berry had suggested that a SATSAC member come to a Green Advisory Board meeting to discuss the issue.

Mr. Martin explained parking deck research, time frames and parking issues. They are unable to get a consensus on the project. SATSAC does not have a problem with a solar array being placed on a parking deck but worried of timeframes not aligning, cost, parking revenues and a need for an estimate of cost.

The Board thanked Mr. Martin for his time in attending the meeting to provide feedback; Mr. Martin stayed for the rest of the meeting.

Carbon Neutrality Initiative

Chad Laurent, J.D. Principal, from Meister Consultants Group, A Cadmus Company; and Kate Mueller Cadmus Analyst, presented and updated explanation on the process for conducting greenhouse gas inventories.

Ms. Mueller provided a brief overview of her work experience.

Mr. Laurent stated the preliminary results are being gathered and working currently on stationary energy, transportation and waste.

Ms. Mueller discussed the inventory data she is working on some of which is hard to obtain.

Mr. Snyder-Grant stated the Acton Water District are huge electric users and should be included in the report and suggested that conservation land and forestry land that is not protected should be included in the scope.

The Board has asked that data on the schools and values within the summaries more detailed.

Mr. Laurent stated they plan to present the final report at the December 10 meeting. Ms. Ristine suggested obtaining the report by December 6 for everyone to review prior to meeting.

The Board thanked Mr. Laurent and Ms. Mueller for their preliminary presentation, guidance and time.

School Building Project – Kate Crosby

Ms. Crosby discussed several upcoming events involving the new proposed school building project in the near future and invited Board members to attend. There are two community forums that will be held on November 27 and 29, 2018 at the RJ Grey Library. The School Building Committee will be meeting on December 12 & 19, 2018. There are three potential locations for the new facility. Ms. Crosby stated that it is important in the stage to recommend design for a low energy use intensity (EUI) building design and requested that the GAB provide a support letter to this effect.

Ms. Cousins volunteered to draft letter on behalf of the Green Advisory Committee in support of a low energy use building for the GAB's review at the December 10 meeting.

Mr. Loria moved for Ms. Cousins to draft a letter of support for the design of an aggressive low energy target for zero net EUI school building. Mr. Lowe 2nd, unanimous.

Main Street Master Plan Committee Update

Ms. Cousins stated the next meeting is November 26; the Committee will discuss four response options.

Minutes – 8/13/18 & 9/10/18

Ms. Cousins moved to approve the minutes of August 13, 2018 and September 10, 2018; Mr. Lowe 2nd; unanimous.

Ms. Ristine stated the Open Meeting Laws have changed. The Town Manager and Board of Selectmen highly suggest that all Board members attend the training on December 18, 2018, further details will be sent to all boards and committees.

Next Meeting – December 10, 2018

- CADMUS - Carbon Neutrality Initiative Update Draft final report
- SATSAC follow up for recommendations to SATSAC for BOS
- Draft letter for low energy use building
- Main Street Master Plan Committee Update

- Review report for the Green Communities Annual Report to DOER
- Minutes – 11/19/2018

8:40 Meeting Adjourned


Eric Hudson
Chair



GREEN ADVISORY BOARD

AGENDA

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486 MAIN STREET

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- 6:30 South Acton Train Station - Solar Project - David Martin
- 7:00 Carbon Neutrality Initiative Update - CADMUS Group / Meister Consultants Group
- School Building Project - Kate Crosby
 - Green Community Annual Report - Due to DOER 12/3/18
 - Main Street Master Plan Committee Update
 - Minutes - August 13, September 10
 - Next Meeting - December 10