



**GREEN ADVISORY BOARD
MINUTES
JULY 09, 2018
6:30 PM
ACTON MEMORIAL LIBRARY - MEETING ROOM
486 MAIN STREET**

MEMBERS PRESENT: Eric Hudson, Cameren Cousins, Mary Smith, Steve Lowe

ASSOCIATE MEMBER: Mona Chandra

RECORDING SECRETARY: Kim Gorman

MUNICIPAL PROPERTIES SUPERINTENDENT: Andrea Ristine

ACTON SELECTMEN: Peter Berry

REGIONAL SCHOOL ENERGY ADVISOR: Kate Crosby

Link to documents numbered on this agenda:

<http://doc.acton-ma.gov/dsweb/View/Collection-10171>

6:36 Mr. Hudson called the meeting to order.

Review Request for Quotes – Carbon Neutrality

Board members reviewed the two Request for Quotes for Carbon Neutrality Initiative proposals that were received. MAPC cost is listed at \$43,700 and CAPMUS cost is listed at \$40,000. CADMUS is the lower quote within the budget allowance.

Board members discussed and reviewed the CADMUS proposal and had questions and determined that they would move forward with CADMUS. Ms. Smith volunteered to call Chad Laurent from CADMUS to briefly discuss their submittal and ask if he can attend the next meeting on August 13. The Board will provide a list of questions in writing for staff to consolidate and submit to Mr. Laurent prior to the meeting to prepare. Ms. Crosby volunteered to call the Town of Belmont to gather additional information.

Mr. Peter Berry left the meeting at 7:30pm.

Website Discussion – <http://www.acton-ma.gov/100/Green-Advisory-Board>

Board members discussed Green Advisory Board (GAB) having a webpage on the Town's website. A resource page to explain what Green Advisory Board does and what has been done. Helping residents to locate information, view related documents, reports and other helpful links. Mr. Hudson suggested having

an informational banner hung across the street to get others involved with GAB. Board members will further discuss.

Green Community Grant Projects 2018

Ms. Ristine reported no updates as of now.

Minutes of June 11, 2018 were approved and signed.

Next Meeting Agenda, August 13, 2018, Items to discuss:

Review & Discuss – CADMUS Carbon Neutrality Initiative Proposal

Main Street Master Plan Committee

Minutes – 7/9/18

7:58 Meeting Adjourned



Eric Hudson
Chair



GREEN ACTON BOARD

AGENDA

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**ACTON MEMORIAL LIBRARY – CONFERENCE ROOM
486 MAIN STREET**

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- Review Request for Quotes - Carbon Neutrality
- Website Discussion - <http://www.acton-ma.gov/100/Green-Advisory-Board>
- Green Community Grant Projects 2018 – *(no report as of 7/5 from the Department of Energy Resources)*

Minutes – June 11

Next Meeting – August 13

- Main Street Master Plan Committee next meeting 7/23/18