

# Kelley's Corner Steering Committee

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## *Meeting Minutes – 22 February 2018*

These are the meeting minutes from the Kelley's Corner Steering Committee of the Town of Acton, Massachusetts. The meeting took place on 22 February 2018 in Room 9 at the Acton Town Hall.

Present: Andy Brockway, Derrick Chin, Erin Bettez, Jon Benson, Larry Kenah, Peter Darlow

Not Present: Bob Van Meter

Board of Selectmen: Peter Berry

Town of Acton: Robert Hummel

### **Meeting Summary**

The meeting was called to order at 7:05 am by Andy Brockway. The purpose of this meeting was to talk about how to present the infrastructure funding article at Spring Town Meeting.

### **Spring Town Meeting and Infrastructure Project**

One starting point for the presentation was a set of slides put together by Kristen several weeks ago and completed by Robert. Andy created his own outline for a somewhat shorter presentation, using Kristen and Robert's slides as supporting material.

- Brief Introduction
- Design Solution
- Project Costs and Funding
- Next Steps

Using Andy's outline as a guide, here are some points that came up as we discussed the TM presentation

- Andy recapped the 5 February BoS meeting with Barbara Green and Katie Enright and a request for a town meeting in the fall.
- Andy visited FinCom the previous week to talk about the funding article and Spring Town Meeting. They reacted favorably but raised some important questions including two seemingly contradictory questions.
  - Are the plans over designed?
  - Are the plans under designed?
- Andy did not think that we should spend any time at Town Meeting or even at the public forum on "how it used to be", comparing the initial design to the current state of the plan.
- The article will be #9 on the town warrant.

- We need to come up with ballpark estimates for the takings even in the absence of any appraisals. Two big ticket items are
  - Community Lane
  - All of Bueno y Sano parcel
- There were two questions about appraisals.
  - When can appraisals start?
  - When can negotiations start?
- The state will pick up all costs associated with takings along Massachusetts Avenue.
  - This includes cost of appraisals and also the cost of the land.
- The state and the Feds will cover construction costs under a program called TIP.
- The state does not cover the cost of street lights. These are lights for illumination, not traffic signals which are covered.
- What are the milestones along the way to complete the planning process?
  - 25%, 75%, 100%
- Who pays for "surprises"?
  - Presumably the state pays for such things.
- Who pays for "we want more or different" types of request.
  - Presumably the town picks up such incremental costs.

## Getting the Word Out

We spent a little time talking about how we will get out the messages about the 21 February public forum and spring town meeting.

- Constant Contact mailing lists
- Postcards
- Links from town Web site
- Erin Bettez will pass along reminders via the various PTSOs.
- Derrick Chin will pursue his social media contacts (Facebook groups).

## Zoning Changes and Fall Town Meeting

How do we inject feedback ...

- Into the zoning changes?
- Into project selection?

The first workshop is scheduled for the end of April.

## Next Meetings

The committee felt that we should meet very soon to discuss what exactly we present at Fall Town Meeting. Robert Hummel ran a poll of members to select a date. As a result of this poll, the committee will next meet on Monday morning, 5 March 2018, at 7:00.

The committee also has two additional meetings scheduled.

- 13 March at 7:00 am with Adam Winstanley et al

- 21 March public forum about infrastructure project in Room 204
  - Discuss upcoming articles for Spring Town Meeting and to provide update on Kelley's Corner infrastructure project.

The committee also felt that we should use some time at the end of the 13 March meeting to talk about the public forum the following week.

## **In Closing**

This meeting adjourned at 8:23 am.

These minutes were recorded by Lawrence J Kenah.