

Town of Acton  
Town Hall Room 121  
Volunteer Coordinating Committee  
December 11, 2017 Minutes for Meeting

**In attendance:**

Gregory Hutchins  
Charlie Aaronson  
Jennifer Querbes  
Hart Millett  
Xuan Kong- arrived 8:15pm

**Citizens in attendance:**

Fang Yang  
Sahana Purohit

**Meeting called to order at 7:00 pm**

-Motion to accept the minutes for October 16, 2017 and November 13, 2017. Motion passed unanimously.

-Discussion regarding potential changes to 53 River Street Committee charge

-Brief discussion regarding newly appointed committee members

-Greg contacted individuals who have previously applied for volunteer positions for current recruitment

**Interviews:**

**Camille Duquet for 53 River Street Master Planning Committee:**

- Acton resident for eleven years
- Lives on Vanderbilt Rd, near River Street
- Serves as Americorps member full-time
  - Regional Conservation Coordinator for TerraCorps
  - Focuses on outreach events that bring awareness to the public about conservation
  - B.A. in Environmental Studies and Sociology
    - Interned with Bettina Abe and Tom Tiedman in natural resources
- Would like to build an inclusive space that is accessible to as many groups as possible
- Some knowledge of historical preservation related to current position
- Some knowledge of land use planning
- Completed a course on water pollution related to wet lands

Motion to forward Camille Duquet's name to Board of Selectmen for consideration for 53 River Street Master Planning Committee. Motion passed four in favor, one abstention.

**Erin Bettez for Kelly's Corner Steering Committee:**

- Acton resident forty-seven years
- Currently employed by Acton-Boxborough Regional School District as Director of Community Education
- Served on Acton Housing Board 2005-2007
- B.A. History, previously worked for state of Massachusetts affordable housing development
  - Has read community block projects
  - Has some knowledge of zoning as a result of work with 40B planning for affordable housing development

VCC discussed potential role Ms. Bettez might serve as an ABRSD representative and/or as a private citizen. Her application stated that “Peter [Berry] asked me to join this committee to serve as a point of connection between the group and the ABRSD”. If she is to serve as liaison between the Committee and ABRSD, her role should be stated clearly for transparency.

Motion to forward Erin Bettez’s name to Board of Selectmen for consideration for Kelly’s Corner Steering Committee. Motion passed four in favor, one abstention.

**Peter Hocknell for 53 River Street Master Planning Committee:**

- Acton resident 15 years
- Director- Analytical development and quality control for Leap Therapeutics
- Ph.D. Micro Biology, B.A. Biology, minor in Geology
- Lives off of School Street, very close to the River Street property
- Bettina Abe suggested he apply
- Appreciation of preservation lands in Acton
- Concerned about potential environmental remediation the property might need

Motion to forward Peter Hocknell’s name to Board of Selectmen for consideration for 53 River Street Master Planning Committee. Motion passed four in favor, one abstention.

**Discussion regarding revised charge for VCC**

- Before forwarding the draft to BOS for their adoption, VCC needs to discuss the draft further based on concerns raised by some committee members over specific elements of the draft
- Discussion regarding new application process as it relates to immigration status
  - Should the citizenship/immigration status policy apply to employment by town or not (considering board/committee members are considered as town employees), whereas services should not be contingent upon immigration status

**Motion to adjourn meeting at 9:30 pm. Motion passed unanimously.**