

CAC Meeting
November 7, 2017

Call to order: 7:42pm

Meeting attendees:

Terence Lobo
Oleg Volinsky
Steve Davidson
John Covert

Agenda

Citizen Concerns
Town Residents Survey
Review Action Item Registry
Committee charter status
Review and approve minutes from previous meetings

Citizen Concerns

None relevant to the CAC

Town Residents Survey

- Survey Monkey subscription/membership/contract is due for renewal (expires Nov. 30).
Town IT Department has been notified and CAC awaiting word
- Survey requires minor tweaks, then is ready to go
- Once released, will use communications outlets previously identified for publication
- Will keep survey open for six months

Review Action Item Registry

- Action for Comcast to provide info about the provider of the channel guide to Comcast
 - Steve will follow up with Comcast
- Action point 2 for Comcast: How would Comcast propose to take digital signal from Acton TV
 - Follow-up from last F2F with Comcast
- Mr. Hertz raised a citizen complain due to poor quality of broadcast of a selectman meeting.
 - Terrance to request a video recording from Mr. Hertz to enable Acton TV to diagnose
- Survey of town residents regarding their experience with cable operators and Acton TV
 - See item above
- The committee charter must be updated to represent committee's
 - John to provide the first draft to Steve
- Committee Annual due at end of year
 - Oleg to generate a new draft
- New Action: Oleg to contact VCC requesting effort to get more members

Committee Charter Status

- John is developing a first draft, Steve will review, and then send to the Committee

Review and Approve Minutes from Previous Meetings

- Steve updated digital copy, sent to the Committee for individual review and approval at the next meeting

New business

- CAC should request that the town retain Bill Solomon, the attorney who helped us negotiate the previous contracts, within the next year

For the record:

- Comcast license expires June 28, 2020
- Verizon license expires October 2, 2021

Meeting adjourned at 8:38pm