

**ACTON COMMUNITY HOUSING CORPORATION**  
**Minutes, Monday, August 21, 2017, Room 126, Acton Town Hall**

Pursuant to notice given a Regular Meeting of the Acton Community Housing Corporation (ACHC) was held on August 21,, at 7:30 PM in room 126 of the Acton Town Hall. Present and constituting a Quorum for the purpose of conducting business were regular members Nancy Tavernier, Bernice Baran, Lara Plaskon, and Bob VanMeter.

Nancy Tavernier, Chair, called the meeting to order at 7:30 PM. Bernice Baran was appointed Clerk for the meeting.

**I. Minutes** from the meeting of 7/10/17 were read and approved.

**II. Financial Report**

There was no Financial Report.

**III. Updates**

**Regional Housing Services Office** –Two lotteries for properties in Concord and Sudbury have been held and resulted in several qualified applicants. ACHC members discussed the need for an identified centralized housing referral website. This issue is a problem for the RHO, they are getting many phone calls from people looking for housing.

**Current Developments** – Kelley's Corner – A conceptual plan has been suggested that will include multi family rental or condominium housing.

**IV. Old Business**

**Dover Heights** - This is still awaiting a perc test.

**Post Office Square** - After a long hiatus work has now begun.

**Powder Mill Place** - The Maynard Committee has not yet met.

**184 Main St.** - The LIP application has been submitted to DHCD.

**Martin St.**- Income levels have been raised. Therefore the price for affordable units have been proportionately increased. A two bedroom unit will now be priced at \$207,000.

**Walker Property** - The Committee is recommending to the Selectmen two possible uses for the property - namely housing or a hotel. The Housing Authority will use its CPA funds to perform a feasibility study for housing.

**School St.** – Habitat is still interested in this property.

#### **IV – New Business**

**ACHC Handout** - ACHC members reviewed plans for a graphic design handout regarding Acton's needs for affordable housing. Using a model which was prepared for Arlington the Committee made several recommendation for changes. Ms. Tavernier and Ms. Plaskon are working with a designer to create this document.

**Memorandum of Understanding** – ACHC members reviewed a document prepared by Common Ground for the grant to be given for preparatory work for 446 Mass Ave. A recommendation was made to amend the document to clarify that if the project is not feasible and reverts to a homeownership project, the funds should be returned to ACHC to be used for affordable housing.

The meeting was adjourned at 8:45PM. The next meeting is scheduled for September 18<sup>th</sup>, 2017.

#### **STATEMENT OF DOCUMENTS PRESENTED AT THIS MEETING:**

Agenda for meeting of 8/21/2017

Minutes of 7/10/2017

40Bs in Pipeline for 2017 Document

Town of Arlington Memorandum of Understanding

Project Proposal for Acton Statement on Affordable Housing

Memorandum of Understanding re Common Ground and ACHC