



**Acton Zoning Board of Appeal**

**Minutes of Meeting**

**August 8, 2016**

**Acton Town Hall**

**Room 9**

Zoning Board of Appeal members in attendance: Jonathan Wagner, Chairman; Adam Hoffman, Ken Kozik and Suzanne Buckmelter. Staff present: Roland Bartl, Planning Director; Kristen Guichard, Assistant Town Planner; Robert Hummel, Assistant Town Planner

Mr. Wagner opened the meeting on August 8, 2016 at 10:00 AM

The Board of Appeals and the Planning Department staff discussed procedural matters pertaining to permit administration.