

Historic District Commission
Town Hall, Room 121
Meeting Minutes, January 12, 2016

Meeting called to order at 7:40 PM. Attending: Fran Arsenault (FA), David Honn (DH), Ron Regan (RR), Anita Rogers (AR), Chingsung Chang (CC, Selectmen Representative); not present David Shoemaker, David Foley
Move to approve Jan 12, 2016 Minutes; accepted unanimously

7:45pm Citizens' questions.
The HDC acknowledged receipt of the template for the Acton Real Estate interactive sign per our request.

7:50 HDC agenda review from meeting cancelled 12/15/15:

- 85 School St will be on the agenda @ 7:45 on 1/26
- DH will send comments to Peter Barry concerning the CPC review committee's lack of an HDC representative on the despite the fact that restoration is a singular mission of the CPC.
- DH will present the HDC's CPC application for a zoning study for the districts on Jan 21. Members are encouraged to attend.
- David Hale @ 105 School St has installed new roofing without a certificate.
- The Acton Congregational Church needs a support letter for their CPC application.
- The AWC needs a letter confirming that the interior work did not require HDC approval.
- HDC retreat – FA will select some dates for a room at the library on a Sat in February.
- Homeowner letter has not yet been sent – finishing that can be a goal of the retreat.
- Acton has hired a landuse director (Matt Selby) and it is agreed that the HDC should invite him to a meeting.

8:00pm Acton Coffee House – Application #1542 for a sign for the new location of Acton Coffee House @ 525 Mass Ave submitted by William Ray. Per the graphics of the application the proposed sign is 7' wide x 1'-8" high and is to have carved letters and a chamfered

edge. The sign is to be brush painted and is required to appear like a hand painted wood sign. The sign colors are light gray, dark gray and red.

DH feels that the size is correct for the space. FA likes that the sign is suspended. AR is glad there is carving to give the sign some additional interest. RR is fine with the sign as submitted. Because the sign is 7' wide it requires a special permit from the HDC. The sign application was approved unanimously.

8:30 525-537 Mass Ave, Application # 1540 The Gallery at Villageworks sign. Mathias Rosenfeld submitted an application for a sign for the center building gallery space. The sign will be installed on the west side of the entry door and will be mirrored by a directional sign for the tenants on the east side of the door (application # 1541). Per the application the Gallery sign (24.5" square) occupies the upper portion of the rectangular sign board (30.75" x 68"). Future tenant(s) sign(s) will occupy the space below. The sign background is gray with raised lettering. The letters at the bottom are painted. DH - Ideally the dots will be convex.

The possibility of alternate materials was discussed.

AR- The sign is to be brush painted and is required to appear like a hand painted wood sign identical to those at the yellow house or it will not be acceptable. The sign application was approved unanimously

8:45 525-537 Mass Ave, Application # 1541 Tenant Directory sign for the Villageworks center building. Per the application by Mathias Rosenfeld the details and mounting of this sign will match those approved by the HDC at the Yellow House. The rectangular board measures 30.75" x 68". The sign is to be brush painted and is required to appear like a hand painted wood sign identical to those at the yellow house or it will not be acceptable. The sign application was approved unanimously

9:00pm 525-537 Mass Ave, Application # 1534B. Lucy Goldstein has brought additional design possibilities for the directional sign for the Wellness Center. Per the revised artwork brought by the applicant the proposed directional sign will be composed of 2 teardrop shapes mounted 1 behind the other to point in the

direction of the wellness center door. The sign will be a maximum of 36" x 24" overall and will include the word "Wellness" in raised letters and villageworks in carved letters and some descriptive text which will be painted. The teardrop shapes echo the paving stones on their main sign. The installation of the sign with details and installation to match the submitted artwork was unanimously approved.

9:30 542 Mass Ave Fence Application # 1543 Lucy Indge has submitted an application to install a 4' high painted wood fence between her house and the property line to the west, appx 39' long. The fence will be set back from the street at the beginning of the driveway and is necessary to keep their pet in the yard on the busy street. The HDC agrees that a fence similar to the Montessori school fence would be appropriate for her house. AR -The posts should have post caps. DH- The gate hardware should be black. The fence installation was unanimously approved.

9:40 Move to adjourn; seconded and voted unanimously