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**TOWN OF ACTON  
DESIGN REVIEW BOARD  
MINUTES OF JANUARY 16, 2013 MEETING**

7:30 p.m.  
Room 126, Town Hall

NEXT COMMITTEE MEETING: Wednesday, February 6, 2013  
Acton Town Hall, Rm 126, 7:30 p.m.

**Present:** Holly Ben-Joseph (Chair), Kim Montella, Peter Darlow, David Clough (BOS Liason)

The meeting was called to order at 7:40 pm.

**Design Review Board Staff Adjustments:** Chris Dallmus has formerly resigned from the DRB. Peter Darlow has been voted as the Board Vice-Chair.

**Review of the Citizens Warrant Article** concerning zoning by-law amendment to allow drive up windows for restaurants, retail stores and banks. The board reviewed the draft article. No action was taken at this time.

**Action Items:** Holly will contact Nancy Tavernier concerning the status of the Post Office Square housing development.

An additional design review board member to fill the vacancy is desired. All board members to consider possible candidates.

**Previous Meetings:** Minutes of the December 06, 2012 meeting were presented for review and approved.

**New Business:** None

The meeting adjourned at 8:40 pm.

Respectfully Submitted by: Peter Darlow