



ACTON COMMUNITY HOUSING CORPORATION
TUESDAY, SEPTEMBER 9, 2025, 7:00 PM
VIRTUAL MEETING

This Open Meeting of the Acton Community Housing Corporation is being conducted remotely consistent with the Legislative Acts of 2022, Chapter 107, An Act Relative to Extending Certain State of Emergency Accommodations, as further extended in 2025.

To Participate Remotely:

- **From a computer:** Click on the link below to join the public meeting:
<https://actonma.zoom.us/j/96982265692>
- **From a telephone:** Dial (646) 876-9923 and enter Webinar ID: 969 8226 5692#

To request to speak after joining the meeting, computer and app users may use the “raise hand” feature; telephone users may press *9.

7:00 pm Appointment: Kelley Cronin & Nancy Kolb, Chairman, Acton Housing Authority Board - McManus Manor update

I. Regular Business

- Minutes of July 8, 2025 regular monthly meeting; July 16 & July 23, 2025 Executive Session meetings; August 27, 2025 special meeting: Approve.
Note: Executive Session minutes to remain confidential but be publicly available at future date.
- Monthly financial reports through July 31, 2025 & August 31, 2025: Accept
- RHSO update
- Chairman's update
- Member updates

II. New Business

- Capital assistance policy: discussion, possible vote on increasing grant ceiling
- Capital assistance request: roofing replacement
- Treasurer's proposal for 7-day delay before ACHC approval of any spending request exceeding \$10K
- 2025-2026 ACHC year: Discussion of potential activities (such as gathering data about owned affordable units and deed restrictions, developing process for avoiding loss of poorly maintained owned units, updating criteria for existing ACHC programs (capital assistance, down payment) or creating new programs.

III. **Old Business**

IV. **Future Agenda Items**

Additional meeting information is available in [the online meeting packet](#).

Next regular monthly meeting:

Tuesday, October 14, 2025, 7:00 pm (via Zoom or in Rm 126)

The listed agenda items are those reasonably anticipated by the Chair. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Reasonable accommodations for people with disabilities are available upon request. Include a description of the accommodation you will need, including as much detail as you can and include a way we can contact you if we need more information. Please allow advance notice. Send an e-mail to manager@actonma.gov or call Town Manager's Office (978) 929-6611. For more information about the Acton Community Housing Corporation contact achc@actonma.gov.