



## **Acton Dog Park Committee**

MEETING MINUTES  
Wednesday, February 26, 2025  
7:00 p.m.  
Virtual Meeting via Zoom  
Acton MA

### **Present:**

Tom Gillispie, Chair  
Karen Martin, Vice Chair  
Clare Siska  
Fred Kinch  
Thom Begin

### **Absent:**

Nadia Byrnes

### **Guests:**

Joe Will  
Cathy Fochtman

Everyone attended virtually via Zoom. Tom called the meeting to order at 7:01 PM.

### **New Business/Old Business Updates**

1. Thom Begin provided an update that the MassDOT permit had been approved and the Woodall Construction contact had also been approved.
2. There will be a kickoff meeting with Woodall Construction in the near future, exact timing TBD.
3. Thom explained the procurement process for FBO items.
4. The committee discussed various FBO items:
  - a. Tom has explored various options for the solar lights; the preferred solution would be one that would turn on at dusk and remain on for a fixed period of time. Tom is still investigating.
  - b. Regarding tree guard, previously the committee was leaning toward the solution that Dennis Dale had developed which was essentially building a small fence around each new tree. Tom and Fred will check there files to see if we can find the details.
  - c. Cathy showed several options for a kiosk/message board. The committee felt that the simplest one, the one used by Westford for the Bruce Freeman Rail Trial, would be the best option.
5. The Committee discussed recognition plaques. Tom will check with Stanton on their guidelines. Fred will distribute pictures of plaques that the Billerica park used.



## **Minutes**

The minutes from the January 8, 2025 and February 12, 2025 were unanimously approved.

## **Citizens' Concerns - none**

The next ADPC meeting: Wednesday March 12, 2025 via Zoom.

On motion made, seconded and unanimously passed, the meeting was adjourned at 8:06 PM.

Respectfully submitted

Fred Kinch