



**DOG PARK COMMITTEE MINUTES**  
Wednesday, June 12, 2024 7:00 PM  
Virtually via Zoom

**Present:**

Tom Gillispie, Chair

Karen Martin, Vice Chair (joined at 7:20)

Clare Siska

Fred Kinch

**Absent:**

Dean Charter

**Guests:**

Nadia Byrnes (to be sworn in)

Tom Begin

Cathy Fochtman

Opening

Chair Tom Gillispie called the meeting to order at 7:06 PM.

New Business/Old Business Update

- A. The ADPC is excited with recent news: the positive CPC vote, then the CPA vote at Town Meeting and then plan to do the Sewer Extension.
- B. A response received from DOT re driveway -- 16 points need to be addressed, no deal breakers. They want a civil engineer to weigh in. Thom B is moving this forward.

- C. Coordination meeting between sewer project, AHA project and dog park project is back on the burner and to be scheduled.
- D. The important to step now is prep for going out to bid - lots of the heavy lifting will go through the town, with Dennis preparing documents.
- E. FBO:
  - a. Nadia asked about volunteer and liability with work on the park. The ADPC will need to attend to any rules and regulations and work closely with the town.
  - b. All purchases should go through the gift account, not individual members.

FBO list w/owners to move the process and divide and conquer tasks.

- 1. Planting will NOT go in FBO list -- revisit if bid is too high
- 2. Tree guards -- straightforward from Home Depot - FRED
- 3. Rules Signage -- legal, logistics, where does it mount, Stanton requirements, etc. Simple, uncluttered -- CLARE
- 4. Park identification sign (at road) & plaque with big donors -- Stanton, CPC, others. KAREN
- 5. Benches - type & supplier identified... lead time, installation, esp. benches within the park. (other locations with padding identified) - NADIA
- 6. Bike Rack -- may be extras at NARA. Need something sturdier than what is holding the sign at the park. Deal with planning dept. - NADIA
- 7. Hydrant AND water fountains, including water hookup - TOM
- 8. Trash cans -- FRED
- 9. Dog waste stations -- CLARE
- 10. Tool Shed and installation -- Karen
- 11. Message board / kiosk -- CATHY
- 12. Solar lights -- CLARE

#### Regular Business

- a. Friends of the Acton Dog has received an email notification of the Non-profit status. The Friends will now apply for 501C status.
- b. Communications will start again with more news on sewer extension and bid.
- c. OSRP letter of review has been sent.
- d. Dates: Acton Farmer's Market on July 14<sup>th</sup> from 10-1.  
Octoberfest on September 20<sup>th</sup> and rain date on October 5<sup>th</sup>.

Approval of minutes postponed to next meeting.

Next Meeting: Wednesday June 26 , 2024.

Citizens' Concerns- None

Adjournment

At 8:10 it was moved and seconded to adjourn the meeting. The motion was approved  
Unanimously.

Respectfully submitted,

Karen Martin