



Cemetery Commission Minutes

MEETING POSTED: YES

DATE: 10/3/2023, TIME: 2:00 pm

PLACE: Kennedy Building 104 Concord Road

MEMBERS PRESENT: Joe Will, Bill Klauer, Dana Snyder-Grant

ALSO PRESENT: Shawn O'Malley, Kim Clark, Tom Rogers

1. Opening

Chair Joe Will opened the meeting at 2:07 pm.

2. Regular Business

Minutes from 8/23/2023 were approved as written.

3. New/Special Business

1. Public concerns: A resident had commented to the Superintendent, she feels she should be able to walk her dog in Mt Hope as she felt there were not adequate sidewalks in her neighborhood.
2. Gravestone monument restoration update: Kim stated that Gravestone Services of New England will be completed as of tomorrow. (10/5).
3. Woodlawn Chapel renovation: there were not further comments made and moved to consent signing the agreement.
4. Woodlawn paving- Shawn showed on the Woodlawn map of where the first part of paving would happen. We were unsure of the timing of the paving. Kim will follow up with Corey.
5. CPA Woodlawn Gate project: Shawn received one quote to sandblast and repaint the Woodlawn gates. A second quote in being obtained and will be reviewed by staff. Applications are due by November 20 to CPC. Joe offered to write the application.-
6. Concord Road Field agreement: There was a discussion regarding adding in the minutes to Cemetery and Recreation Commission that the agreement will be reviewed after Dec 31 each year. It was tabled until next month for more discussion.
7. Proposed Section 10 in Woodlawn- next steps will be to have the land surveyed, quotes on cost.

4. Consent Items.

1. Woodlawn Chapel renovation: Dana moved to approve the proposed agreement with GPI, Bill seconded and was approved 3-0.
2. Additional grave stone spending- Bill moved to approve to spend no more than \$3000 from appropriate trust fund to fix an additional 5-10 broken Woodlawn Cemetery monuments. Joe seconded and was approved 3-0.
3. Funding for emergency removal of 5 hazardous trees damaged from the storm in Mt Hope Cemetery and 1 from Forest Cemetery, Dana moved to approve up to \$15,000 from



appropriate trust funds to pay for the damaged tree removal, Bill seconded and was approved 3-0.

5. Additional Regular Business

Next month's agenda: October 25th, review master plnn, front page 1-4 through inmplementation.

Adjournment

At 3:12 pm, it was moved, seconded and voted 3-0 to adjourn the meeting.
Next meeting is scheduled for 10/25/2023 at Kennedy Building.

Documents and Exhibits Used During this Meeting

Meeting minutes from 8/23/2023.