



Cemetery Commission Minutes

MEETING POSTED: YES

DATE: 8/23/2023, TIME: 2:00 pm

PLACE: Kennedy Building 104 Concord Road

MEMBERS PRESENT: Joe Will, Bill Klauer, Dana Snyder-Grant

ALSO PRESENT: Alissa Nicol, Shawn O'Malley, Kim Clark

1. Opening

Chair Joe Will opened the meeting at 2:00 pm.

2. Regular Business

1. Minutes from 7/26/2023 were approved as written.
2. none

3. New/Special Business

1. Public concerns: none
2. Gravestone monument restoration update: Kim stated that Gravestone Services of New England is just over 50% finished. The work is expected to be done this season.
3. Woodlawn Chapel renovation: An updated agreement with GPI was emailed out to Commissioners, will be reviewed and any questions/concerns sent to Kim. In September there will be a vote to move forward on the Chapel accessibility agreement.
4. Woodlawn paving- Discussion postponed until Corey York can be present.
5. CPA future projects: Shawn is getting quotes to submit for Woodlawn and Forest Cemetery gates.
6. Concord Road Field agreement: The Recreation Commission did not agree to the Woodlawn Concord Road field agreement. There had been questions regarding control of the field. Town Counsel confirmed that the Cemetery Commissioners have control.
7. Shawn presented the next section that he foresees developing in Woodlawn Cemetery. He will be discussing with Corey York and getting quotes on cost. There was discussion on whether we needed to go back to Town Meeting to request money from the Cemetery Land Fund to develop the new section. At this time 139 of the 289 grave plots in the current section have been sold. The new section would have approx. 480 plots. (A plot is equivalent to 2 graves)

4. Consent Items.

none

5. Additional Regular Business

Next month's agenda: September 27th chapel agreement, Cemetery Master Plan, CPA future projects, Concord Road Soccer field, paving.

Adjournment



At 3:13 pm, it was moved, seconded and voted 3-0 to adjourn the meeting.
Next meeting is scheduled for 9/27/2023 at Kennedy Building.

Documents and Exhibits Used During this Meeting

Meeting minutes from 7/26/2023.

Concord Road soccer field agreement

Woodlawn Cemetery Section map.