



**ACTON COMMUNITY HOUSING CORPORATION**

**TUESDAY, September 12, 2023, 4:00 PM**

**\*VIRTUAL MEETING\***

**This Open Meeting of the Acton Community Housing Corporation is being conducted remotely consistent with the Legislative Acts of 2022, Chapter 107, An Act Relative to Extending Certain State of Emergency Accommodations, as further extended in 2023.**

**To Participate Remotely:**

- **From a computer:** Click on the link below to join the public meeting:  
<https://actonma.zoom.us/j/96982265692>
- **From a telephone:** Dial (646) 876-9923 and enter Webinar ID: 969 8226 5692#

To request to speak after joining the meeting, computer and app users may use the “raise hand” feature; telephone users may press \*9.

**I. Appointments**

4:00 pm: Rachelly Bartolotta, Common Ground - Update about preliminary plans for proposed project at 457 Massachusetts Avenue.

4:30 pm: Acton Planning Director Kristen Guichard & ACHC Vice Chairman Bob Van Meter - Proposed inclusionary zoning bylaw

**II. Regular Business**

- Minutes of July 21, 2023: Approve
- Monthly financial reports through June 30, 2023, July 31, 2023, August 31, 2023: Accept
- Chairman's update
- Member updates

**III. New Business**

- Capital assistance request for water-heater replacement: ratification of between-meetings payment
- Capital assistance request: discussion and decision

**IV. Old Business**

- None

**V. Future Agenda Items**

- FY24 CPA Plan application
- Proposed guidelines for ACHC grants to affordable housing projects: discussion of draft

Additional meeting information will be available in the [online meeting packet](#)

**Next meeting: Tuesday, October 10, 2023, 4:00 pm (via Zoom)**

*The listed agenda items are those reasonably anticipated by the Chair. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Reasonable accommodations for people with disabilities are available upon request. Include a description of the accommodation you will need, including as much detail as you can and include a way we can contact you if we need more information. Please allow advance notice. Send an e-mail to **manager@actonma.gov** or call Town Manager's Office (978) 929-6611. For more information about the Acton Community Housing Corporation contact **achc@actonma.gov**.*