

RECREATION COMMISSION MINUTES

April 05, 2023

7:00 PM

Remote Zoom Meeting

Present: Hema Santhanakrishnan, Commissioner; Joe Will, Chair; Steve Trimble, Clerk; Melissa Settipani-Rufo, Recreation Director, David Martin, Select Board Liaison.

Absent: Nancy Corcoran, Commissioner

Public Attendees: none

I. Regular Business

1. Review of meeting minutes from March
 - a. Prior minutes from December and February accepted.
 - b. March minutes accepted.
2. Residents' Concerns
 - a. None
3. Reports:
 - a) Events
 - Maura has been working on banners and marketing for event series.
 - Melissa has been working on the LBGTQ+ Pride events and reported that the progress is going well.
 - Joes asked about ABYS practicing at Concord Road. Melissa reported that ABYS has put in a permit for the Concord Road Field this season, and it's been the first request in several years by them.
 - Melissa also reported that there is a five week running events at Jones.
 - b) Main Street Campus – no updates
 - c) Acton 250 – Subcommittee for documents
 - d) Human Services Committee
 - Recreation will present to the committee next week.
 - e) Community Preservation Committee
 - a. CPA Projects
 - Gardner Playground: The Town is working on the contract with the contractors. The bid is now closed for site work and parking lot. Steve noted several trees have been cut down on the site. Dave noted that the Select Board accepted \$110k from Friends of Gardner.
 - Elm Street Court Reconstruction will go out to bid tomorrow, March 8th with bids due on April 7th.
 - NARA Bridge Boardwalk Walk happened on April 3, 2023, at 2 PM to celebrate planned improvements with Senator Eldridge among others in attendance. The engineer firm is working on the bid documents now, with the construction scheduled to start in the fall when water level is at its lowest.

II. New/Special Business

4. Opening NARA for the 2023 Season
 - a. Field trips mostly planned for both summer camps.

- b. Camp application has been submitted to the Health Division.
 - c. Plumber will be opening up the restrooms at NARA next week.
 - d. Mulch has been delivered for the groundskeeper.
 - e. Cleaning supplies ordered and arriving soon.
 - f. Staffing has been an issue for both lifeguards and camp counselors.
 - g. At this time, the Recreation Department is not sure if they'll be offering beach memberships due to the lack of lifeguards. To become a lifeguard, one needs to take the class (about \$500); plus people are reluctant to be responsible for lives.
5. Recreation Projects
- a. NARA Sports Plaza Site Construction
 - i. Bid will close on 4/24 to add sidewalks and ramps. Funding has been made possible by a \$85,000 ADA grant from the state. Construction must be completed and invoiced by 6/30 to be able to use the grant funding.
 - b. Concord Road Well Pump Replacement
 - i. It will cost ~\$25,000 to repair the well pump at Concord Road. Melissa will contact ABYS to see if they will financially help with the replacement. Joe reported that ABYS originally installed the well.
6. Consent Items
- a. None
 - b. Discussed Dog Park meeting and new shade structures.
7. Steve motioned to adjourn seconded by Joe. Motion passed unanimously. Ended 7:40

Upcoming Recreation Commission Meetings

Date	Time	Location
May 3, 2023	7:00 PM	Zoom
June 7, 2023	7:00 PM	Zoom
July – No Meeting		