



## Cemetery Commission Minutes

MEETING POSTED: YES

DATE: 12/28/2022

TIME: 2:00 pm

PLACE: Virtual via Zoom

MEMBERS PRESENT: Joe Will, Bill Klauer, Dana Snyder-Grant

ALSO PRESENT: Himaja Nagireddy, Corey York, Shawn O'Malley, Kim Clark, Amber Klauer

### 1. Opening

Chair Joe Will opened the meeting at 2:00 pm.

### 2. Regular Business

1. Minutes from 10/26/2022 were approved as written.
2. no administrative updates.

### 3. New/Special Business

3. *Public concerns:* Amber Klauer mentioned that in our Chapel CPA application, the Scope of Work does not list the Chapel as being part of the Woodlawn Cemetery. Kim addressed it and stated that in the presentation to the CPC the Chapel is highlighted on the front page as being part of the Cemetery.

4. Gravestone restoration update: NE Monument will be back in the spring to resume work on the project with a tentative finish date of Fall 2023.

5. CPA Chapel renovation: at January's meeting the presentation to the CPC should be close to being complete. Kim will send out prior for edits and ideas.

6. Cemetery Master Plan: Corey spoke of the template phased plan that was sent out from Halvorson. It was reviewed and discussed. All ideas will be sent to Kim/Corey. They will be compiled and sent to the group for further discussion.

### 4. Consent Items.

7. Stump grinding request within Mt Hope and Woodlawn Cemeteries: Bill made a motion to approve the \$1800 quote as proposed for the grinding of 28 stumps. Joe seconded and the motion was approved 3-0.

8. Town budget request: Corey presented and asked the Commission to approve \$20,000 from trusts to match the Town's commitment for yearly paving within the cemeteries. Bill made a motion to give the Town's paving program \$20,000 annually from appropriate trust funds for paving the roads within Mt Hope and Woodlawn Cemeteries. Dana amended the motion to reassess the commitment every 2 years. Joe seconded and the motion was approved 3-0.

### 5. Additional Regular Business

9. *Next month's agenda:* January 25, 2023 via Zoom.



Chapel CPA application, green burials, Master Plan update.

**Adjournment**

At 2:52 pm, it was moved, seconded and voted 3-0 to adjourn the meeting.  
Next meeting is scheduled for 1/25/2023.

**Documents and Exhibits Used During this Meeting**

Meeting minutes from 10/26/2022.

Halvorson outline scope for Cemetery Master Plan.