



Cemetery Commission Minutes

MEETING POSTED: YES

DATE: 10/26/2022

TIME: 2:00 pm

PLACE: 104 Concord Road, Woodlawn Cemetery

MEMBERS PRESENT: Joe Will, Bill Klauer, Dana Snyder-Grant

ALSO PRESENT: Corey York, Shawn O'Malley, Kim Clark, , Tom Rogers

1. Opening

Chair Joe Will opened the meeting at 2:01 pm.

2. Regular Business

Minutes from 9/28/2022 were approved as written.

3. New/Special Business

2. *Public concerns*: Joe mentioned that the Heath Hen Meadow bridge was in the process of being rebuilt.

3. Signage- 20 new Cemetery usage signs have been installed in Woodlawn and Mt Hope Cemeteries.

4. Corey York discussed that we met with a company regarding a future master plan for all 3 town cemeteries. That Forest Cemetery will need some looking at to make it accessible at all and may change the look of the cemetery. Will keep the commission updated as master plan meetings happen.

6. Chapel CPA project- application is coming together. Get all comments to Kim by Friday November 4. Applications are due Monday November 14.

7. Gravestone restoration update- Kai is working next week in Woodlawn and then will return in the spring. Project finish date of fall 2023.

8. Landscape maintenance near the Robbins cellar hole was discussed. John Watlington proposed invasive removal around nearby trees. Bill made a motion to allow this; Joe seconded and was approved 3-0.

4. Consent Items.

1. Dana made a corrected motion from last month's meeting to approve the purchase as proposed of a large leaf blower that was requested by the Superintendent out of trust funds not to exceed \$12,500. If it is feasible to be purchased electric and costs more, staff will come back to Commission to discuss. Joe seconded and was approved 3-0.

2. Bill made a motion for to approve the purchase of the 14 holiday wreaths from appropriate trust funds. Joe seconded and was approved 3-0.

5. Additional Regular Business

Next month's agenda: no November meeting.

**Adjournment**

At 3:10 pm, it was moved, seconded and voted 3-0 to adjourn the meeting.
Next meeting is scheduled for 12/28/2022.

Documents and Exhibits Used During this Meeting

Meeting minutes from 9/28/2022.

Chapel CPA application

Email from John Watlington regarding invasive removal around the trees between Morrison and Concord Road near the Robbins cellar hole.